

REGULAR MEETING OF THE ISANTI COUNTY BOARD OF COMMISSIONERS

Wednesday, April 4, 2018, at 9:15 a.m. – Government Center Boardroom

Members Present: Chairperson Dave Oslund; Commissioners Mike Warring, Greg Anderson, Terry Turnquist
Members Absent: Commissioner Susan Morris
Others Present: K VanHooser, J Edblad, R Heilman, C Struss, T Bergloff, J Benting; (Reporter: N Olson)

00o Chairperson Oslund called the meeting to order and led the assembly in the Pledge of Allegiance.

00o Public Comment Session. There was no Public Comment.

18/04-01 Motion by Warring, seconded by Anderson, to approve the agenda with the addition of A. 12. Appoint an alternate to the Planning Commission. Motion carried.

18/04-02 Motion by Turnquist, seconded by Anderson, to approve the minutes of the March 21, 2018, County Board Meeting. Motion carried.

18/04-03 Motion by Warring, seconded by Turnquist, to approve the Community Health Board Actions. Motion carried.

18/04-04 Motion by Anderson, seconded by Warring, to approve the following Personnel Committee Recommendation: to approve the request to reclassify Elizabeth Genadek, Administrative Assistant I to Administrative Assistant II, effective April 4, 2018. Motion carried.

18/04-05 Motion by Turnquist, seconded by Anderson, to approve the following Personnel Committee Recommendation: to approve the request to promote Kristina Hamilton from Administrative Assistant II to Appraiser/Administrative Assistant, effective May 1, 2018. Motion carried.

18/04-06 Motion by Warring, seconded by Anderson, to approve the following Personnel Committee Recommendation: to approve the request to reclassify Vaughn Scheunemann, System Support Specialist I to System Support Specialist II, effective April 4, 2018. Motion carried.

18/04-07 Motion by Anderson, seconded by Turnquist to approve an addendum to the Memorandum of Agreement (MOA) between Isanti County and University of Minnesota Extension for providing Extension programs locally and employing county Extension staff. Motion carried.

18/04-08 Motion by Turnquist, seconded by Warring, to approve the following Personnel Action Items: to ratify the hire of Will Jefferson, part-time Transit Dispatcher, effective April 2, 2018; to ratify the hire of Connie Bruno, part-time Transit Dispatcher, effective April 2, 2018; to accept the resignation of part-time Bus Driver, Harold Kutzke, effective April 4, 2018; and to accept the resignation of Craig Rempp, Transit Director, effective April 25, 2018. Motion carried

18/04-09 Motion by Turnquist, seconded by Anderson, to approve the Employee Recognition and Wellness Picnic for Wednesday, June 20, 2018, 11:30 a.m. to 1:00 p.m., at the Safety and Rescue Building. Motion carried.

00o Commissioners provided various committee reports.

18/04-10 Motion by Oslund, seconded by Warring, to approve the following claims and warrants:

CenturyLink	304.97	Johnson's Decorating Center Inc.	9,569.00
CenturyLink-Info Systems	9,712.31	Metropolitan Mechanical Contractors	11,101.16
Chisago County Treasurer	15,753.32	Regents of University of MN	20,662.40
Hansen Surveying	5,840.50	WatchGuard	6,846.00
Total claims and warrants			\$79,789.66
Motion carried.			

18/04-11 Motion by Anderson, seconded by Warring, to approve Memorial Day Expenditures to Veterans: Post 1731 Braham VFW- \$60; Post 290 Cambridge American Legion- \$60; Post 2735 Isanti VFW- \$60; Post 806 Princeton VFW- \$35; Post 216 Princeton American Legion- \$35; Post 85 North Branch American Legion- \$35; Post 560 Zimmerman American Legion- \$35; and Post 684 East Central Chapter VVA- \$35. Motion carried.

18/04-12 Motion by Anderson, seconded by Warring, to schedule DNR site visit on May 2, 2018, at 1:00 p.m. Motion carried.

18/04-13 Motion by Turnquist, seconded by Oslund, to approve the appointment of Brandon Grell to serve as an alternate on the Planning Commission. Motion carried.

18/04-14 Motion by Turnquist, seconded by Warring, to approve the following utility permits: to Connexus Energy for an overhead power line along CSAH 10, Permit No. 18-04-04; to Connexus Energy for an overhead power line along CR 42, Permit No. 18-04-05; and to Midcontinent Communications for a buried communications line along CSAH14, Permit No. 18-04-06. Motion carried.

18/04-15 Motion by Turnquist, seconded by Warring, to approve the quote from KNOWink for the purchase of electronic rosters in the amount of \$15,490 subject to the approval of the City of Cambridge. Motion carried.

18/04-16 Motion by Anderson, seconded by Warring, to approve the quote from Election Systems & Software for the purchase of election equipment in the amount of \$118,252.67. Motion carried.

18/04-17 Motion by Turnquist, seconded by Anderson, to approve the adoption of the electronic funds transfer policy (on file). Motion carried.

18/04-18 Motion by Oslund, seconded by Turnquist, to approve the final plat of Princeton Farm (Dan Mujwid), Section 14, Township 36, Range 25, Wyanett Township, with the following condition: the structures on the north lot line of Lot 2 must be removed before the final plat is recorded. Motion carried.

18/04-19 Motion by Anderson, seconded by Warring, to approve the following for the Draft Buffer Ordinance: Enforcement Option 3 - Both Criminal Prosecution and Administrative Penalty Orders; and Administrative Penalty Order (APO) as \$0, \$50 and \$200 per month for initial violations, and \$50 and \$200 per day for repeat violations. Motion carried.

00o Jeff Benting, Building Facilities Director, provided Commissioners with an update on location, panic button usage, and monitoring with the recently installed security cameras.

18/04-20 Motion by Turnquist, seconded by Warring, to adjourn (10:27 am). Motion carried.

Kevin VanHooser, County Administrator

Dave Oslund, County Board Chairperson

By: Sharon Katka, Office Manager/Personnel Technician