

REGULAR MEETING OF THE ISANTI COUNTY BOARD OF COMMISSIONERS

Wednesday, June 20, 2018, at 9:00 a.m. – Government Center Boardroom

Members Present: Chairperson Dave Oslund; Commissioners Mike Warring, Greg Anderson, Terry Turnquist, and Susan Morris

Members Absent: None

Others Present: K VanHooser, J Edblad, R Heilman, P Messer, A Larson, T Bergloff, C Whited, T Buttacavoli; (Reporter: N Olson)

00o Chairperson Oslund called the meeting to order and led the assembly in the Pledge of Allegiance.

00o Public comment session. There was no public comment.

18/06-22 Motion by Morris, seconded by Warring, to approve the June 20, 2018, County Board agenda with the addition of A-6 – Approve Second Half of 2018 Appropriations Payments; the addition of B-5 – Adopt Resolution No. 18-13-02; the deletion of E-3 – Final Plat – Sandy Shores/Jean Laase; the deletion of E-4 – Adopt the Isanti County Buffer Law; and the addition of G-1 – Approve purchase of reception area workstation. Motion carried unanimously.

18/06-23 Motion by Turnquist, seconded by Anderson, to approve the June 6, 2018, County Board Meeting Minutes. Motion carried unanimously.

18/06-24 Motion by Morris, seconded by Turnquist, to approve the following Personnel Action Items: to ratify the hire of the following part-time seasonal Highway Laborers: Kevin Fairbanks, effective 5/21/2018; Richard Hedemark III, effective 5/21/2018; and Alec Bainville, effective 5/21/2018; to ratify the hire of the following part-time seasonal Aquatic Invasive Species Inspectors: Renell Pagel, effective 5/7/2018; Thomas Erlandson, effective 5/24/2018; and Taylor Japp, effective 5/20/2018; to ratify the hire of the following part-time Transit Bus Drivers: Sean Woodiwiss, David Stokes and Michael Benner effective June 14, 2018; to ratify the hire of seasonal Maintenance Worker, Nicholas Nowack, effective June 18, 2018; to ratify the hire of seasonal Administrative Assistant/Election Staff, Judy Olson, effective July 9, 2018; to ratify the hire of Noah Heiller, full-time Deputy Sheriff, effective July 5, 2018; to ratify the hire of Nichole Bryant, part-time Dispatcher, effective June 18, 2018; to approve the promotion of Thomas Solle, Custodian to Lead Custodian effective June 25, 2018; to ratify the promotion of Tiffany Mendiola from Office Support Specialist to Case Aide effective Thursday, June 21, 2018; to approve the regular full time status of Cally Olson, Dispatcher, effective May 16, 2018; to accept the resignation of Bill Schmidt, part time Bus Driver, effective June 6, 2018; and to approve John Brady moving from part time Corrections Officer to full time Corrections Officer effective July 2, 2018. Motion carried unanimously.

18/06-25 Motion by Turnquist, seconded by Anderson, to approve a premises permit application to the Cambridge Drift Dusters to conduct gambling activity at Buddy's Waters Edge Restaurant and Bar, located in Bradford Township; Isanti County; further to waive any waiting period. Motion carried unanimously.

18/06-26 Motion by Morris, seconded by Anderson, to approve the Resolution for Authorization of Non-Elected Department Head group to participate in the Health Care Savings Plan. Motion carried unanimously.

18/06-27 Motion by Warring, seconded by Oslund, to approve the second half of 2018 Appropriations Payments: Agricultural Society - \$2,500.00; Central MN Council on Aging - \$1,267.00; Central MN Initiative Fund - \$2,925.00; Commission on Aging - \$14,400.00; East Central Regional Library

- \$205,210.00; Family Pathways (Refuge) - \$10,620.00; Historical Society - \$10,550.00; and Soil and Water conservation District - \$37,375. Motion carried unanimously.

18/06-28 Motion by Turnquist, seconded by Morris, to approve the following claims and warrants:

Advanced Correctional Healthcare Inc	13,945.66	Lake Restoration Inc.	14,861.34
Beaudry Oil & Propane	10,575.00	Maney International Inc.	6,179.59
Chisago County Treasurer	7,876.66	Morris Electronics Inc.	20,598.68
Cimline Pavement Maintenance Group	33,358.00	NEOGOV	6,361.95
Commissioner of Finance	11,190.00	Shi International Corp	29,100.00
Economic Development Services Inc.	17,455.90	U.S. Posatal Service (Hasler)	10,000.00
iSpace Environments	8,318.70	Ziegler Inc.	6,100.00
Total Claims & Warrants:			\$ 195,921.48

Motion carried unanimously.

18/06-29 Motion by Turnquist, seconded by Morris, to approve the renewal of the liquor license for Purple Hawk Enterprises LLC DBA Hawks Nest. Motion carried unanimously.

18/06-30 Motion by Anderson, seconded by Warring, to approve the following RESOLUTION OF ACCEPTANCE OF DONATIONS TO ISANTI COUNTY. WHEREAS, it is the policy of Isanti County that gifts and donations to the County shall be accepted by the Board of Commissioners; WHEREAS, various departments and programs within Isanti County have received gifts and donations during the month of May, 2018 as follows: Administration Department for Employee Wellness Program: Minnesota Employee Recreation & Services Council - Minnesota Zoo admission and parking tickets - \$43.00, and Valley Fair admission tickets, parking voucher, FastLane tickets, and drink wristband - \$193.00; Zoning Department for 5th and 6th Grade Conservation Day: Isanti Township - \$500.00; Veteran Services for Veterans Transportation: VFW Rum River Post 2735 - \$150.00; Sheriff Department for K9 Program: Rum River Chapter Ducks Unlimited - \$175.00; Sheriff Department for Safety & Rescue Program: Maple Ridge Township - \$500.00, and North Branch Township - \$400.00; Sheriff Department for Mounted Patrol Program: Anonymous - \$7.00; and Transit Department: United Way (payroll contributions) - \$139.68. NOW THEREFORE BE IT RESOLVED, that the Isanti County Board of Commissioners hereby formally accepts these gifts and donations. Motion carried unanimously.

18/06-31 Motion by Oslund, seconded by Turnquist, to approve the following utility permits: Permit No. 18-06-16: CenturyLink, a buried communication line on CSAH 3, to serve 380 389th Ave NW; Permit No. 18-06-17: CenturyLink, a buried communication line on CR 57, to serve 35619 Helium Street; Permit No. 18-06-18: CenturyLink, a buried communication line on CSAH 5, to serve 8924 CR 5 NE; and Permit No. 18-06-19: Frontier Communications, a buried communication line across CSAH 18. Motion approved unanimously.

18/06-32 Motion by Anderson, seconded by Warring, to award contract #1801 to Bromax Contracting, in the amount of \$351,663.00. Motion carried unanimously.

18/06-33 Motion by Morris, seconded by Warring, to award contract #1802 to Knife River, in the amount of \$1,534,722.27. Motion carried unanimously.

18/06-34 Motion by Morris, seconded by Warring, to award contract #1807 to Knife River. Motion carried unanimously.

18/06-35 Motion by Warring, seconded by Anderson, to award contract #1804 to Traffic Marking Services, Inc., in the amount of \$227,952.86. Motion carried unanimously.

18/06-36 Motion by Anderson, seconded by Morris, to approve Resolution No. 18-13-02, Amendment #1, to MNDot Contract 1031108 (on file). Motion carried unanimously.

18/06-37 Motion by Warring, seconded by Anderson, to approve the contract between Family Services and the County Attorney Office for Fraud Prosecution Services. Motion carried unanimously.

18/06-38 Motion by Morris, seconded by Turnquist, to approve Children's Integrated Collaborative for Children contract. Motion carried unanimously.

18/06-39 Motion by Anderson, seconded by Warring, to approve ongoing contract for Collaborative Truancy Response services in place since 2004. Motion carried unanimously.

00o Penny Messer, Family Services Director, presented current caseload statistics. The Board was advised that the number of Income Maintenance cases as shown by the MAXIS system as of May 31, 2018, was 2,280.

18/06-40 On motion by Terry Turnquist and seconded by Mike Warring: 1) Approval was given for all public assistance and social service actions, public assistance and social service expenditures, and social welfare expenditures as listed on the agenda of this meeting and as detailed in supporting documents maintained in the Family Services Department and 2) Payment of the following Family Services Department claims for Public Assistance, Administration, and Social Services was approved:

Anoka Metro RTC-412(1)	\$41,700.00	MN Girls Academy	\$16,458.00
Canvas Health	\$35,456.75	Morris Electronics Inc	\$19,033.47
Department of Human Services	\$30,064.60	North Homes Children/Family Svcs	\$9,794.54
Forest Ridge Youth Svcs/Comp Res	\$5,166.46	Prairie Lakes Detention Ctr – Resid.	\$12,958.00
Isanti County Attorney	\$32,208.75	Resource Training & Solutions	\$6,101.20
Isanti County Auditor-Treasurer	\$26,976.00	Rise Incorporated	\$34,701.16
Isanti County Family Services	\$5,558.00	US Posal Service (Hasler)	\$6,000.00
Kanabec Co Family Svcs Agency	\$83,261.30	Village Ranch Inc	\$5,689.74
Little Red Wagon Child Care Center	\$5,039.10	Volunteers of America	\$15,658.50
McMahon Counseling/Conslt Svcs	\$7,918.75	Auditors	\$375,495.94
Total all Family Services Vouchers			\$775,240.26

Motion carried unanimously.

18/06-41 Motion by Warring, seconded by Anderson, to approve payment to Waste Management in the amount of \$4,200.00 for the month of May, 2018, for materials recycled and marketed; further said funds to come from SCORE. Motion carried unanimously.

18/06-42 Motion by Oslund, seconded by Turnquist, to approve the final plat for Lakeside Properties 2nd Addition, Lot 3 BLK 1 Lakeside Properties, Section 2, Township 35, Range 23, Isanti Township. Motion carried. Abstained: Morris.

18/06-43 Motion by Turnquist, seconded by Oslund, to approve the request of Kreger Farms Inc., Milaca, MN, to present a preliminary plat of Kreger Farms First Addition. Legal description is the SW ¼ of the SW ¼ Section 29, Township 37, Range 25, Dalbo Township. Motion carried unanimously.

18/06-44 Motion by Turnquist, seconded by Oslund, to approve the request of Home Pride Inc., Blaine, MN, to present a preliminary plat of Valley Cove. Legal description is the S ½ of the SE ¼ of the SW ¼ of Section 1, Township 35, Range 23, Isanti Township; with the following condition: 1. And alternate sewer system site must be identified. Motion carried unanimously.

18/06-45 Motion by Morris, seconded by Anderson, to approve the request of Richard Grams, North Branch, MN, for an interim use permit for an off premise sign. Legal description is Pt NE ¼ of the NE ¼ of Section 10, Township 35, Range 22, and the Pt NW ¼ of the NW ¼ of Section 11, Township 35, Range 22, North Branch Township; with the following conditions: 1. The sign cannot exceed 35 square feet in area and no glare lighting can be visible from the roads and/or neighboring properties. 2. The sign shall be set back a distance of 50' each way from the corner of the road right of ways to create an obstruction free site triangle at the intersection. 3. The sign must not exceed 35' in height. 4. The sign will be located on the corner of Erickson Road (Co Rd 48) and Furman Street (County Rd 21). 5. This interim permit will cease once Spring Lake Lutheran Church no longer advertises on this sign for one consecutive year and then the sign must be removed and/or a new interim use permit is applied for and approved. 6. The owner, lessee or manager of any ground sign and the owner of the land on which the same is located shall keep grass or weeds and other growth cut and debris and rubbish cleaned up and removed from the lot on which a sign is located. 7. The sign shall not be permitted within the public right of way or easement. 8. The sign shall be properly maintained and kept in a safe, orderly condition. In addition, all parts and supports shall be properly painted. Any sign or sign structure which is rotted, unsafe, deteriorated, defaced, or otherwise altered, shall be repainted, repaired, replaced, or removed by the owner or lessee of the property upon which the sign stands upon notice of the Board of County Commissioners. Findings: 1. There has been no concerns or comments on the sign so that the interim use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purpose already permitted, nor substantially diminish and impair property values within the immediate vicinity. 2. The purpose of the sign is to advertise the church in the neighborhood so that the establishment of the interim use will not impede the normal and orderly development and improvement of surrounding vacant property for uses predominate in the area. 3. There will be no glare lighting visible from the roads and/or neighboring properties so that adequate measures have been or will be taken to prevent or control offensive odors, fumes, dust, noise, and vibration so that none of these will constitute a nuisance, and to control lighted signs and other lights in such a manner that no disturbance to neighboring properties will result. Motion carried unanimously.

18/06-46 Motion by Morris, seconded by Turnquist, to approve the reimbursement to North Branch Township for the Township Cleanup Day in the amount of \$500.00. Motion carried unanimously.

18/06-47 Motion by Turnquist, seconded by Morris, to approve the reimbursement to Dalbo Township for the Township Cleanup Day in the amount of \$462.00. Motion carried unanimously.

00o Trina Bergloff, Zoning Administrator, discussed the 3 acre maximum and 1 acre minimum lot size requirements.

18/06-48 Motion by Morris, seconded by Turnquist, to approve the following resolution for vehicle purchase: WHEREAS, Chisago-Isanti County Heartland Express operates a transit system; and WHEREAS, Chisago-Isanti County Heartland Express desires to purchase, through the State of Minnesota Cooperative Procurement Process, a vehicle to be used in the transit system; and WHEREAS, the vehicle cost is allocated 20% local share and 80% State/Federal share of the "contract amount"; and WHEREAS, Chisago-Isanti County Heartland Express staff has reviewed the vehicle options offered by approved multiple contracting vendors; and WHEREAS, the staff recommends purchasing a vehicle from Telin Transportation Group (Vendor) for the reason of cost and past vendor performance; and NOW, THEREFORE, BE IT RESOLVED that Isanti County hereby authorizes the purchase of a new transit bus from Telin Transportation Group (Vendor) in the approximate amount of \$79,794.00 (Total Bus Price). Dated this 20th day of June, 2018. ISANTI COUNTY BOARD OF COMMISSIONERS. Motion carried unanimously.

18/06-49 Motion by Turnquist, seconded by Anderson, to approve the resolution for vehicle purchase: WHEREAS, Chisago-Isanti County Heartland Express operates a transit system; and WHEREAS, Chisago-Isanti County Heartland Express desires to purchase, through the State of Minnesota Cooperative Procurement Process, a vehicle to be used in the transit system; and WHEREAS, the vehicle cost is allocated 20% local share and 80% State/Federal share of the “contract amount”; and WHEREAS, Chisago-Isanti County Heartland Express staff has reviewed the vehicle options offered by approved multiple contracting vendors; and WHEREAS, the staff recommends purchasing a vehicle from North Central Bus & Equipment Inc. (Vendor) for the reason of cost and past vendor performance; and NOW, THEREFORE, BE IT RESOLVED that Isanti County hereby authorizes the purchase of a new transit bus from North Central Bus & Equipment Inc. (Vendor) in the approximate amount of \$78,671.00 (Total Bus Price). Dated this 20th day of June, 2018. ISANTI COUNTY BOARD OF COMMISSIONERS. Motion carried unanimously.

18/06-50 Motion by Morris, seconded by Oslund, to approve the resolution: Board of County Commissioners, Isanti County, Minnesota. RESOLUTION FOR 2018-2019 MNDOT TRANSIT SERVICE EXPANSION PROGRAM. RESOLVED, that Isanti County enters into an Agreement with the State of Minnesota to provide continuing operating funds under the Transit Service Expansion Program to provide public transportation services in Chisago and Isanti Counties; and RESOLVED, no local match is required; and FURTHER RESOLVED, that Isanti County authorizes the County Administrator to execute the aforementioned Agreement and any amendments thereto. CERTIFICATION I hereby certify that the foregoing resolution is a true and correct copy of the resolution presented to and adopted by the Isanti County Board of Commissioners at a duly authorized meeting thereof held on June 20, 2018. Dated this 20th day of June, 2018. Isanti County BOARD OF COMMISSIONERS. Motion carried unanimously.

18/06-51 Motion by Morris, seconded by Warring, to approve the purchase of reception area workstation in the Public Health Department in the amount of \$5,561.76. Motion carried unanimously.

18/06-52 Motion by Morris, seconded by Turnquist, approves to move the Wednesday, August 8, 2018, Isanti County Board Meeting to Tuesday, August 7, 2018, at 9:00 a.m. Motion carried unanimously.

18/06-53 Motion by Turnquist, seconded by Morris, to adjourn (10:54 a.m.). Motion carried unanimously.

Kevin VanHooser, County Administrator

Dave Oslund, County Board Chairperson

By: Halee Turner, Administrative Assistant II