

Isanti County Sheriff's Office
Water Patrol
509 18th Ave SW
Cambridge, MN 55008
763-689-2141

Special Event Permit Application
Permit # _____

Minnesota Statutes Section 86B.121 requires any person sponsoring a tournament, competition or exhibition on water or ice to obtain a written permit from the Sheriff of the County in which the event is to originate. If a permit is denied the applicant may appeal to the Commissioner of Natural Resources. This application must be completed, including required attachments, before a permit will be issued. The Isanti County Sheriff's Office requires the application to be submitted at least 60 days in advance of the scheduled date of the event. Failure to comply will result in denial.

Name of Event: _____

Date(s) of Event: _____

Time(s) of Event: _____

Event Location: _____

Body of Water: _____

Township: _____

Sponsoring Organization: _____

Contact Person: _____

Address: _____

City: _____

State: _____ Zip: _____

Phone: _____

Proposed event activities:

What, if any, structures do you intend to place on the water/ice?

Estimated Boats at Event: _____

Estimated Participants _____ Spectators: _____

DNR permit (under Statutes Section 97C.081) regarding fishing contest restrictions and requirements may be required.

YOU ARE RESPONSIBLE FOR CHECKING WITH THE DNR.

A. Permit Required: _____ YES _____ NO.

If required, attach a copy of the permit.

A permit is required by the DNR Enforcement Office to exceed the regular Minnesota Speed limit or to operate without proper mufflers. This applies to snowmobiles, dirt bikes and ATV's. See MN Statutes 84.86 and 84.871. Must be applied for 60 days prior to the event.

Emergency and medical arrangements: (Plan should be considered adequate by municipal authorities): _____

I the undersigned applicant, agree to hold harmless the County of Isanti for any and all claims resulting from the event or structure specified on this application. This permit may be revoked by the sheriff and/or authorizing agency at any time.

Date: _____

Signature: _____

Date Approved: _____

Deputy: _____

1. Applications shall be received no less than 60 days PRIOR to the event or placement of the structure.
2. Attach a copy of a current insurance policy for general liability coverage for no less than \$500,000. The policy shall name the County of Isanti, and their officials and employees as additional insurers for the term of the permit. All insurance certificates must be received at least ten days prior to the event.
3. Pursuant to Minn Statute 86b.121. The county's issuance of a permit under this section does not make the county liable for any injury occurring at the event.
4. Attach a diagram of the body of water with the location of the event or structure clearly marked.
5. Describe any structures or buoys you will be placing for the event.
6. It is the responsibility of the sponsor to consider the weather and river stages at the time of the event. If any adverse conditions exist that would jeopardize the participants, the sponsor must cancel this event and notify the Isanti County Sheriff's Office.
7. By approving this event, the Isanti County Sheriff's Office does not assume responsibility for the safety of the participants.
8. Issuance of this permit does not imply endorsement of the activity or guarantee it will be accident free. Primary responsibility to protect spectators or participants rests with the sponsoring organization.
9. The sponsor of the event shall ensure that activities of both spectator and participant craft do not impede, hinder or obstruct commercial or recreational traffic.
10. The sponsor shall take full responsibility for the safe conduct of the event. This includes but is not limited to, instructions to and qualifications of the participants, safety equipment inspections, and rescue and first aid facilities, control of obstructions or hazards to navigation as applicable.
11. Safety consideration, including plans for clean-up, personnel, first aid, etc.
12. Adequate parking must be provided for participants and spectators.
13. Adequate toilet facilities shall be provided by the sponsor.
14. In order to assure proper clean up following the event, a certified check in the amount of \$500 will be required to be deposited with the sheriff at least 7 days prior to the event. The funds will be used to reimburse any cost of clean-up incurred by the municipality. The check will be refunded to the applicant with 7 days following the event if clean up by the municipality is not necessary. Make check payable to Isanti County Sheriff's Office.

GENERAL REQUIREMENTS FOR A WINTER EVENT HELD ON THE ICE

The following is a list of general requirements that are made and conditions of the Water Surface Use Permit for an EVENT held on the ice. There may be additional requirements due to unique concerns with a particular event:

- 1) APPLICANT must obtain and pay for a Comprehensive General Liability Insurance policy in the amount of \$500,000 per person and \$1,500,000 per occurrence for Death and Bodily Injury. All policies shall provide that they shall not be canceled, materially changed, or not renewed without thirty days prior notice thereof to the County. The policy shall contain an endorsement which shall provide coverage under the indemnification provision of this permit. The policy shall name the County of Isanti as a certificate holder. The APPLICANT agrees to indemnify, defend, and hold harmless Isanti County, its officers, employees and agents for any and all claims arising out of the APPLICANT'S activities related to the EVENT provided under this permit. No other provision of this permit shall serve to limit in any way the obligations of the APPLICANT to indemnify and defend the County under this clause and nothing herein is intended to waive the liability limits contained in Minnesota Statutes Chapter 466. A Certificate of Insurance must be supplied to the Sheriff's Office at least ten days prior to the event. The Isanti County Risk Manager will verify that the insurance requirements are met before the permit is issued.
- 2) APPLICANT shall provide the Isanti County Sheriff's Office with a performance deposit of five hundred dollars (\$500). The deposit must accompany the completed application. The deposit will be returned to the APPLICANT if the conditions of the permit are met. If they are not met, the Sheriff's Office will arrange for plowing, trash removal or any other services that are necessary to restore the area to an acceptable condition. The total cost of restoration shall be the responsibility of the APPLICANT and the cost of the services will be taken from the deposit and any balance returned to the APPLICANT. However, if the cost of the restoration or clean-up exceeds \$500, the APPLICANT will be liable for such cost.
- 3) The APPLICANT must contact the local enforcement agencies whose jurisdictions will be affected by the traffic, spectators or participants of the EVENT.
- 4) The APPLICANT must make arrangements for emergency medical services at the site of the EVENT.
- 5) The APPLICANT must provide an adequate number of approved toilet facilities for use by participants and spectators.
- 6) The APPLICANT is responsible for the restoration of the EVENT area to an acceptable condition, which will include but not be limited to removal of all debris, litter and trash from the EVENT area immediately after the EVENT.

- 7) The EVENT is not to interfere with any public accesses to the lake.
- 8) All snow berms or piles created for the EVENT must be leveled immediately following the EVENT. If the EVENT runs more than one day and the berms and piles are left overnight, they must be marked with reflective markers at fifty foot intervals.
- 9) The APPLICANT will be responsible for ensuring the ice thickness is adequate to support all participants, spectators, vendors, contest officials and any vehicles involved with the EVENT. A minimum thickness of no less than 18 inches of good quality ice must be present at the event area on the named body of water.
- 10) Any holes in the ice must be drilled a minimum of fifteen feet in all directions from any other hole.
- 11) Parking on the ice will be at the discretion of the Sheriff's Office. In no case will spectator or participant vehicles be allowed within 500 feet of a fishing contest area except vehicles with handicapped license plates or other official handicap placard may park within 500 feet of the contest area.
- 12) The APPLICANT must have proper permits for the sale of food or alcohol on the ice and shall provide copies of these permits to the Sheriff's Office prior to the EVENT.
- 13) If the conditions listed above are not met, the permit shall be revoked.
- 14) The Minnesota State Department of Natural Resources has permit requirements for fishing contests, please review the following:

A person may conduct a contest without a permit provided any one of the following 5 criteria apply:

1. There are 25 boats or less or 150 participants or less for ice fishing contests, or 100 or less shore-based participants, entry fee is \$25 or less, and the total prize value is \$25,000 or less, and the contest is not limited to trout; OR
 2. The contest is not limited to specifically named waters, and the contest is not limited to trout; OR
 3. All the participants are 18 or younger; OR
 4. The contest is limited to rough fish; OR,
 5. The total prize value is \$500 or less
- All contests must pay a fee for a tournament permit.
 - Permit fees for open-water contests are:
 - Fee for open-water contests without off-site weigh-ins (weigh-in is located on contest waters):

- Small contests (50 or fewer boats): \$60
 - Large contests (more than 50 boats): \$200
 - Fee for open-water contests with off-site weigh-ins:
 - Small contests: \$250
 - Large contests: \$500
- Fee for ice contests (more than 150 participants) is \$120
- The DNR permit may allow for live-release weigh-ins at public accesses.

GENERAL REQUIREMENTS FOR AN OPEN WATER EVENT (MS 86B.121)

The following is a list of general requirements and conditions of the Water Surface Use Permit for an EVENT. There may be additional requirements due to unique concerns with a particular event:

- 1) APPLICANT must obtain and pay for a Comprehensive General Liability Insurance policy in the amount of \$500,000 per person and \$1,500,000 per occurrence for Death and Bodily Injury. All policies shall provide that they shall not be canceled, materially changed, or not renewed without thirty days prior notice thereof to the County. The policy shall contain an endorsement which shall provide coverage under the indemnification provision of this permit. The policy shall name the County of Isanti as a certificate holder. The APPLICANT agrees to indemnify, defend, and hold harmless Isanti County, its officers, employees and agents for any and all claims arising out of the APPLICANT'S activities related to the EVENT provided under this permit. No other provision of this permit shall serve to limit in any way the obligations of the APPLICANT to indemnify and defend the County under this clause and nothing herein is intended to waive the liability limits contained in Minnesota Statutes Chapter 466. A Certificate of Insurance must be supplied to the Sheriff's Office at least ten days prior to the event. The Isanti County Risk Manager will verify that the insurance requirements are met before the permit is issued.
- 2) The APPLICANT must contact the local enforcement agencies whose jurisdictions will be affected by the traffic, spectators or participants of the EVENT.
- 3) The APPLICANT must make arrangements for emergency medical services at the site of the EVENT.
- 4) The APPLICANT must provide an adequate number of approved toilet facilities for use by participants and spectators.
- 5) The APPLICANT is responsible for the restoration of the EVENT area to an acceptable condition, which will include but not be limited to removal of all debris, litter and trash from the EVENT area immediately after the EVENT.
- 6) The EVENT is not to interfere with any public accesses to the water.
- 7) All watercraft must be properly licensed and equipped as required by Minnesota State Statutes. Any exemptions granted by the Minnesota Department of Natural Resources shall accompany the application. Exempted watercraft are not allowed to leave the EVENT area.

- 8) The APPLICANT must provide two (2) boats equipped with first aid equipment. These boats will also be used to help keep spectators out of the EVENT area. An alternative would be to hire off duty boat patrol deputies at \$70 per hour.
- 9) If the conditions listed above are not met, the permit shall be revoked.
- 10) The Minnesota State Department of Natural Resources has permit requirements for fishing contests, please review the following:

A person may conduct a contest without a permit provided any one of the following 5 criteria apply:

0. There are 25 boats or less or 150 participants or less for ice fishing contests, or 100 or less shore-based participants, entry fee is \$25 or less, and the total prize value is \$25,000 or less, and the contest is not limited to trout; OR
 1. The contest is not limited to specifically named waters, and the contest is not limited to trout; OR
 2. All the participants are 18 or younger; OR
 3. The contest is limited to rough fish; OR,
 4. The total prize value is \$500 or less
- All contests must pay a fee for a tournament permit.
 - Permit fees for open-water contests are:
 - Fee for open-water contests without off-site weigh-ins (weigh-in is located on contest waters):
 - Small contests (50 or fewer boats): \$60
 - Large contests (more than 50 boats): \$200
 - Fee for open-water contests with off-site weigh-ins:
 - Small contests: \$250
 - Large contests: \$500
 - Fee for ice contests (more than 150 participants) is \$120

The DNR permit may allow for live-release weigh-ins at public accesses.

ISANTI COUNTY SHERIFF - WATER PATROL

LIABILITY INDEMNIFICATION

In consideration of being granted a permit pursuant to Minn. Stat. 86B.121 by the Isanti County Sheriff's Office - Water Patrol, the supporting entity of the permitted event, through its authorized agent, agrees to defend and indemnify Isanti County, its elected officials, officers, employees and agents (herein referred to as County), from any and all liability, loss, damages, costs and expenses, including attorney's fees, which the County may incur or be required to pay as a result of any or all claims, demands, or judgments arising out of or related to or alleged to have arisen out of any activity connected directly or indirectly with the permitted event(s) specified in or contemplated by the permit request filed on behalf of the entity named below. In order to protect itself and the County, the entity will have and keep in force liability insurance.

NAME OF ENTITY: _____

AUTHORIZED AGENT: _____

AGENT'S TITLE: _____

DATED: _____

SIGNATURE OF AUTHORIZED AGENT: _____