



Mission:

Working Together to Deliver Quality Services that are Valued by the Community, Today and Tomorrow

Vision:

A modern community where all are treated as neighbors

Regular Meeting of the Isanti County Board of Commissioners

Wednesday, January 22, 2020, 9:00 a.m.

Government Center Board Room

Members Present: Chairperson Greg Anderson; Commissioners Terry Turnquist, Dave Oslund, Mike Warring
Members Absent: Commissioner Susan Morris
Others Present: L Giese, J Edblad, M Jensen, K Hansen, C Struss, and H Nelson; (Reporter: J Kotila, N Olson)

00o Chairperson Anderson called the meeting to order and led the assembly in the Pledge of Allegiance.

00o Public Comment Session. Public Comment was made.

20/01-31 Motion by Turnquist, seconded by Oslund, to approve the January 22, 2020, County Board Agenda. Motion carried. Absent: Morris.

20/01-32 Motion by Oslund, seconded by Warring, to approve the January 7, 2020, County Board Meeting Minutes. Motion carried. Absent: Morris.

20/01-33 Motion by Turnquist, seconded by Oslund, to approve the following Personnel Action Items: to approve the transfer of Lois Handel, part time Transit Bus Driver, to full time Transit Bus Driver, effective January 16, 2020; to approve the transfer of Steve Fennell, part time Transit Bus Driver, to full time Transit Bus Driver, effective January 16, 2020; to approve the regular full time status of Miranda Groninga, Deputy Sheriff, effective February 1, 2020; to approve the regular full time status of Steve Fennell, Transit Bus Driver, effective October 3, 2019; to approve the regular full time status of Samantha Luger, full time Social Worker, effective February 21, 2020; to accept the resignation of Jacqueline Thomson, part time Sheriff Dispatcher, effective December 15, 2019; and to accept the resignation of Felicia Jeffrey, full time Administrative Assistant II, effective January 17, 2020. Motion carried. Absent: Morris.

20/01-34 Motion by Warring, seconded by Oslund, to set a joint meeting with the Board of Adjustment and Planning Commission on Tuesday, February 27, 2020, at 6:00 p.m. in the Board Room of the Isanti County Government Center, 555 18th Avenue SW, Cambridge, MN. The purpose of this joint meeting is to discuss topics of interest as it relates to Zoning Ordinances with the Isanti County Board of Commissioners, Isanti County Board of Adjustment and Isanti County Planning Commission. Motion carried. Absent: Morris.

20/01-35 Motion by Turnquist, seconded by Oslund, to approve the 2020 Employee Dishonesty and Faithful Performance Duty Bond Coverage. Motion carried. Absent: Morris.

20/01-36 Motion by Oslund, seconded by Warring, to approve the existing Isanti County Personnel Policy Section 10.4 Voluntary Leave of Absence Without Pay as follows: 10.4 VOLUNTARY LEAVE OF ABSENCE WITHOUT PAY. A. POLICY STATEMENT: It is the policy of Isanti County to grant a

voluntary leave of absence without pay for up to ten (10) days a year to eligible employees. B. ELIGIBILITY: All County employees (including Department Heads) are eligible for this voluntary leave of absence regardless of status. C. AUTHORIZATION: 1. An employee shall submit a written request to the appropriate Department Head for a voluntary leave of absence indicating the day(s) he/she would prefer to be absent. 2. Benefits affected by a voluntary leave of absence, are the vacation and sick leave will not accrue during a voluntary leave of absence; however, health, dental, and life insurance will not be affected. 3. Permission for voluntary leaves of absence without pay shall be granted by Department Heads. a. Leaves which adversely affect the efficiency and operation of a department shall not be granted. b. Leaves which result in addition work or overtime for other County employees shall not be granted. c. Employees who utilize this policy and have optional payroll deductions are responsible for deductions not covered by income loss. d. Public Employee Retirement Association (PERA) contributions will be based on the actual salary paid to employee. e. Employees shall be paid for holiday if taking "Voluntary Leave of Absence without Pay" the day before and/or after the holiday. 4. All voluntary leaves of absence without pay shall be reported to Human Resources at the end of each respective pay period by the Department Head who authorized the voluntary leave. *Revised 4/3/02 per Board Action; date last revised: 7/21/09.* Motion carried. Absent: Morris.

20/01-37 Motion by Warring, seconded by Anderson, to approve the following claims and warrants:

Anoka County Treasury	\$24,157.75	Isanti Co Commission on Aging	\$15,000.00
Beaudry Oil & Propane	\$8,730.00	Isanti Co Historical Society	\$20,550.00
Blaine Brothers	\$8,751.21	Isanti Soil & Water Cons. Dist.	\$56,228.00
Boyer Trucks	\$10,926.44	Jeff's Outdoor Services	\$19,720.01
Cambridge Drift Dusters	\$7,223.09	MCCC, Bin #135033	\$8,900.60
Cargill, Inc.	\$5,184.42	Mystic Riders	\$22,495.63
CDW Government	\$17,072.60	Nac Mechanical	\$10,344.32
Compass Minerals America	\$70,758.65	Pepin/Earl R	\$21,915.00
East Central Reg. Library	\$222,419.00	Ratwik, Roszak & Maloney	\$11,054.76
Family Pathways	\$11,560.00	Soderman/David C & Debra	\$7,400.00
Federated Co-Ops	\$17,395.36	Swanson/Bruce M & Jausica J	\$6,000.00
Graham/Gerald J	\$10,200.00	T&T Sports & Lawn	\$6,200.00
Grandy Northern Lites	\$7,345.51	Ziegler	\$160,453.13
		Total Claims & Warrants	\$787,985.48

Motion carried. Absent: Morris.

00o Mark Jensen, Fiscal Supervisor, presented the agency's monthly financial report to the Board.

20/01-38 Motion by Turnquist, seconded by Warring, to approve the expense claim for Mary Holada past the allowed time frame in the amount of \$286.50. Motion carried. Absent: Morris.

20/01-39 Motion by Turnquist, seconded by Warring, to approve the following contracts: Amendment for Grant Contracts (Department of Human Services Contract for Crisis); Contract between Isanti County Family Services as Fiscal Host for Regional Crisis Services and Canvas Health; Contract between Isanti County Family Services Acting as Fiscal Host for Adult Mental Health Initiative and Central MN Housing Partnership; Contract between Isanti County Family Services Acting as Fiscal Host for Regional Crisis Services Training and Canvas Health, Therapeutic Services Agency, Lighthouse Child and Family Services and First Call for Help; and the Purchase of Transportation Service Agreement between Isanti County Family Services and B.R.A.S.S. Security, LLC. Motion carried. Absent: Morris.

00o The Board was advised that the number of Income Maintenance cases as shown by the MAXIS system as of December 31, 2019, was 2,171.

20/01-40 On motion by Mike Warring and seconded by Greg Anderson: 1) Approval was given for all public assistance and social service actions, public assistance and social service expenditures, and social welfare expenditures as listed on the agenda of this meeting and as detailed in supporting documents maintained in the Family Services Department and 2) Payment of the following Family Services Department claims for Public Assistance, Administration, and Social Services was approved:

Anoka Metro RTC-412/(1)-	\$94,928.00	Next Chapter Technology	\$89,866.00
Department of Human Svcs	\$60,966.98	Village Ranch Inc	\$5,832.03
Isanti County Auditor-Treasurer	\$26,976.00	Auditors	\$209,044.94
MN Counties Computer Coop.	\$5,576.00	Total Family Svcs. Vouchers	\$493,189.95

Motion carried. Absent: Morris.

20/01-41 Motion by Oslund, seconded by Warring, to approve the following resolution: A RESOLUTION ESTABLISHING AN ABSENTEE BALLOT BOARD. WHEREAS, Isanti County is required by Minnesota Statutes 203B.121, Subd. 1 to establish an Absentee Ballot Board effective January 17, 2020; WHEREAS, this board will bring uniformity in the process of accepting or rejecting returned absentee ballots in Isanti County; and WHEREAS, the Absentee Ballot Board would consist of a sufficient number of election judges as provided in sections 204B.19 to 204B.22 or deputy county auditors trained in the processing and counting of absentee ballots; NOW THEREFORE BE IT RESOLVED, the Isanti County Board of Commissioners hereby establishes an Absentee Ballot Board that would consist of a sufficient number of election judges as provided in sections 204B.19 to 204B.22 or deputy auditors to perform the task. BE IT FURTHER RESOLVED, that the following deputy county auditors are appointed as the Absentee Ballot Board: Angie Larson, Kelsey Lakeberg, Heather Sward, Kassandra Engberg, Heidi Fowler, and Kasey Gilly. Adopted by the Isanti County Board of Commissioners this 22nd day of January 2020. Motion carried. Absent: Morris.

20/01-42 Motion by Warring seconded by Oslund, to approve the following resolution: ACCEPTANCE OF DONATIONS TO ISANTI COUNTY. WHEREAS, it is the policy of Isanti County that gifts and donations to the County shall be accepted by the Board of Commissioners; WHEREAS, various departments and programs within Isanti County have received gifts and donations during the month of December 2019 as follows; Veteran Services Department: Disabled American Veterans Anoka Chapter 39 – 22 x \$100 gift cards; Public Health Department for WIC Program: Grams, Cheryl - \$50.00; and Transit Department: United Way (payroll contributions) - \$182.86. NOW THEREFORE BE IT RESOLVED, that the Isanti County Board of Commissioners hereby formally accepts these gifts and donations. Motion carried. Absent: Morris.

20/01-43 Motion by Oslund, seconded by Turnquist, to approve the payment to Waste Management in the amount of \$3,853.65 for the month of December 2019, for material recycled and marketed; further said funds to come from SCORE. Motion carried. Absent: Morris.

20/01-44 Motion by Turnquist, seconded by Warring, to approve the appointment of Matt Sylvester to the 2020 Water Plan Task Force, replacing Josie Wood for the City of Isanti. Motion carried. Absent: Morris.

PLANNING COMMISSION ACTIONS

20/01-45 Motion by Oslund, seconded by Warring, to approve the request of Keith and Joanne Moody and Gayle Kostanshek, 8583 County Road 5 NW, Princeton, MN 55371, to present a preliminary plat of Moody's Place. Legal description is Pt. of the SE ¼ of the NW ¼ & the E ½ of the NW ¼ Fct & SW ¼ of the NE ¼ & Pt NE ¼ of the SW ¼ of Section 8, Township 35, Range 25, Spencer Brook

Township, with the following conditions: 1. The driveway easement for Lots 2 and 3 must be recorded when the final plat is recorded. Motion carried. Absent: Morris.

20/01-46 Motion by Turnquist, seconded by Warring, to approve the request of Christopher and Sonia Gallagher, 5418 336th Lane NW, Cambridge, MN 55008, to present a preliminary plat of Towering Pines 2. Legal description is Lot 2 Block 1 Towering Pines of Section 3, Township 35, Range 25 and the W ½ of the NE ¼ Fct of Section 2, Township 35, Range 25, Spencer Brook Township, with the following condition: 1. Control accesses must be indicated and recorded on the final plat. Motion carried. Absent: Morris.

20/01-47 Motion by Oslund, seconded by Warring, to adjourn (9:44 a.m.). Motion carried. Absent: Morris.

Lindsey Giese, Interim County Administrator

Greg Anderson, County Board Chairperson

By: Halee Turner, Administrative Assistant II