

**PARKS & RECREATION COMMISSION MINUTES – February 27<sup>th</sup>, 2018 - 5:00 P.M.  
ISANTI COUNTY GOV. BUILDING – UPSTAIRS TRAINING ROOM  
555 18<sup>th</sup> Ave SW, Cambridge, MN 55008**

Voting Members Present: Dave Oslund, Susan Blom, Barb Kilpatrick, Luke Merrill

Members Absent: Bill Carlson, Dave Ringstad, Wayne Anderson, Carol Urness, Richard Reichle, Lee Kingsbury

Staff Present: Barry Wendorf

- A.** The meeting was called to order at 5:00 p.m. by Parks Director Barry Wendorf. Oslund motioned, Merrill seconded to approve the meeting agenda. **Motion carried.**
- B.** Minutes – Merrill motioned, Blom seconded, to approve meeting minutes of January 22<sup>nd</sup>, 2019. **Motion carried.**
- C.** Budget Report – Blom motioned, Kilpatrick seconded to approve the January Budget Report. **Motion carried.**
- D.** Bills and Invoices – Merrill motioned, Blom seconded to pay 13 bills totaling \$16,529.12 for the month of February. **Motion carried.**
- E.** Director's Report
1. 2019 Programs / Events – A list of planned programs and events was circulated. We are in need of volunteers for the 6<sup>th</sup> Grade Conservation Day. The Park's Director will look into possible sponsors for a Kid Fishing Day at Vegsund Family County Park.
  2. Anderson Park Development – Blom motioned, seconded by Kilpatrick to approve Huffcutt Concrete, LLC to construct the precast concrete restroom at Anderson Park in the amount of \$36,660. A second quote was received from CXT, Inc in the amount of \$40,670. **Motion carried.**
  3. Anderson Park Deed Restriction – A Deed Restriction was approved by the County Board and recorded completing the requirements before requesting reimbursement from the state for the purchase of the Hanon Property. This request was submitted and received by the state with anticipation of being reimbursed within 30 days.
  4. Springvale Park Maintenance Shop – A quote was received in the amount of \$74,129 from Morton Buildings. A second quote from Sherman Pole Buildings has been requested. The approved budget for this project is \$50,000 with additional funding to come from the Parks Reserve Fund.
  5. Park Visitor Numbers were reviewed.
- F.** Other Business
1. Greater MN Parks & Trails Report – The Parks Director met with local legislators regarding legislation affecting available funding for park and trail grants. These include SF836 / HF653 regarding funding recommendations for Legacy Funding, SF999 / HF868 regarding funding the Greater MN Regional Parks & Trails Commission's operations, and SF835 / HF654 regarding additional funding for the Outdoor Recreation and the Local Trail Connections Grant Programs.
  2. Volunteer Opportunities – A list of volunteer opportunities was presented for 2019 and will be posted on the Park's Website. Opportunities include trail building, invasive species management, litter pick up, and park surveys.
  3. Advertisement Opportunities – A list of advertisement opportunities was presented for 2019

including newspaper ads, digital display ads, web ads, and billboard ads. The approved budget for advertisement is \$1,500 with additional funding to come from other line item savings. It was recommended to continue newspaper advertisements and promote on-line at this time, with additional advertisement as funding allows.

4. Park Master Plan Options – It was recommended to update the Anderson Park Master Plan before completing a new Master Plan for Springvale County Park. A quote was received in the amount of \$21,000 from HKGI, Inc. in order to update the master plan for Irving & John Anderson County Park. Donations and grants will be requested in amounts of \$2,000 from various entities with the remaining balance to come from the Parks Reserve Fund.

5. Per Diems.

**G.** Next Meeting Scheduled for **Tuesday, March 26<sup>th</sup>, 2019 – 5:00 p.m.**

**H.** Blom motioned, Oslund seconded to adjourn meeting. **Motion carried.** Meeting adjourned at 6:30 pm.

Submitted by,  
Barry Wendorf – Isanti County Parks Director