



**Mission:**

Working Together to Deliver Quality Services that are Valued by the Community, Today and Tomorrow

**Vision:**

A modern community where all are treated as neighbors

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**Regular Meeting of the Isanti County Board of Commissioners**

**Wednesday, May 20, 2020, 9:00 a.m.**

**Government Center Board Room & Via Tele-Conference**

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Members Present: Chairperson Greg Anderson; Commissioners Susan Morris, Terry Turnquist, Dave Oslund, and Mike Warring  
Members Absent: None  
Others Present: J Lines, J Edblad, P Messer, M Jensen, M Bostrom, K Long, T Bergloff, and C Struss (Reporter: J Kotila, R Kytönen)

00o Chairperson Anderson called the meeting to order and led the assembly in the Pledge of Allegiance.

00o Public Comment Session. There was no public comment.

20/05-22 Motion by Morris, seconded by Oslund, to approve the May 20, 2020, County Board Agenda with the following deletion: F-4 – Temporary Intoxicating Liquor License for Isanti County Agricultural Society for events on July 4, July 22, July 23-26, and August 15, 2020. Motion carried unanimously.

20/05-23 Motion by Oslund, seconded by Warring, to approve the May 6, 2020, County Board Meeting Minutes. Motion carried unanimously.

20/05-24 Motion by Morris, seconded by Turnquist, to approve the request of the Personnel Committee to approve the appointment of Travis Marttila as Interim IT Director, and to reclassify the position grade, effective June 1, 2020. Motion carried unanimously.

20/05-25 Motion by Oslund, seconded by Warring, to approve the following Personnel Action Items: to ratify the hire of Jordan Buggert, full time Social Worker, effective May 29, 2020; to accept the transfer of Deb Andrews, part time Transit Bus Driver to part time Transit Dispatcher, effective May 21, 2020; to approve the regular full time status of Elisabeth Arcand, Juvenile Probation Agent, effective May 18, 2020; to accept the resignation of Megan Bennett, full time Deputy Auditor I, effective May 22, 2020; and to accept the dissolution of employment of Andrea Abress, temporary Adult Probation Agent, effective May 11, 2020. Motion carried unanimously.

20/05-26 Motion by Morris, seconded by Turnquist, to approve advertising for all Public Defender contracts: CHIPS/TPR & Limited Civil Cases, Primary Contract; CHIPS/TPR & Limited Civil Cases, Secondary Contract; and Civil, Family & Probate Contract. Motion carried unanimously.

20/05-27 Motion by Turnquist, seconded by Oslund, to approve the lease agreement between Isanti County and Therapeutic Services Agency (TSA) for a month-to-month term in Suite J of the Oakview Office Complex beginning May 21, 2020. Motion carried unanimously.

20/05-28 Motion by Morris, seconded by Turnquist, to approve the RESOLUTION AUTHORIZING SPONSORSHIP OF THE GRANDY-BOCK SNOWMOBILE TRAIL (NORTHERN LITES). BE IT RESOLVED, that Isanti County act as sponsor for an application for funding to the State of Minnesota, Department of

Natural Resources for maintenance and grooming of the Grandy-Bock Snowmobile Trails. BE IT FURTHER RESOLVED that upon the approval of its application by the State, Isanti County may enter into an agreement with the State of Minnesota for the referenced project(s) and that it will comply with all applicable laws and regulations as stated in the agreement. BE IT FURTHER RESOLVED that Isanti County is hereby authorized to serve as the fiscal agent for the referenced project(s); further to approve the RESOLUTION AUTHORIZING SPONSORSHIP OF THE MYSTIC TRAILS (MYSTIC RIDERS). BE IT RESOLVED, that Isanti County act as the sponsor for an Application for funding to the State of Minnesota, Department of Natural Resources for maintenance and grooming of the Mystic Trails Snowmobile Trails. BE IT FURTHER RESOLVED that upon the approval of its application by the State, Isanti County may enter into an agreement with the State of Minnesota for the referenced project(s) and that it will comply with all applicable laws and regulations as stated in the agreement. BE IT FURTHER RESOLVED THAT Isanti County is hereby authorized to serve as the fiscal agent for the referenced project(s) AND FURTHER TO APPROVE RESOLUTION AUTHORIZING SPONSORSHIP OF THE CAMBRIDGE, WEBER, STARK TRAIL (CAMBRIDGE DRIFT DUSTERS). BE IT RESOLVED, that Isanti County act as sponsor for an Application for funding to the State of Minnesota, Department of Natural Resources for maintenance and grooming of the Cambridge, Weber, Stark Snowmobile Trails. BE IT RESOLVED, that Isanti County act as the sponsor for an Application for funding to the State of Minnesota, Department of Natural Resources for maintenance and grooming of the Cambridge, Weber, Stark Snowmobile Trails. BE IT FURTHER RESOLVED that upon the approval of its application by the State, Isanti County may enter into an agreement with the State of Minnesota for the referenced project(s) and that it will comply with all applicable laws and regulations as stated in the agreement. BE IT FURTHER RESOLVED THAT Isanti County is hereby authorized to serve as the fiscal agent for the referenced project(s). Motion carried unanimously.

00o The Board discussed the re-opening of Isanti County buildings.

20/05-29 Motion by Oslund, seconded by Warring, to approve the following Utility Permits: Permit No. 20-05-16: East Central Energy – buried electric line of CSAH 5, to serve 8052 CR 5; Permit No. 20-05-17: Midcontinent Communications – buried communication cable on CR 70, at 36<sup>th</sup> Avenue; Permit No. 20-05-18: East Central Energy – buried electric line on CR 60, 1670’ North of 393<sup>rd</sup> Avenue; Permit No. 20-05-19: CenturyLink – buried communication cable on CSAH 10, at 323<sup>rd</sup> Avenue; and Permit No. 20-05-20: East Central Energy – buried power line on CSAH 14, from Rum River to CSAH 6. Motion carried unanimously.

20/05-30 Motion by Turnquist, seconded by Oslund, to approve the following claims and warrants:

Advanced Corr. Healthcare	14,830.86	Marco Technologies LLC	18,150.00
Cdw Government Inc	13,321.06	Minnesota State Auditor	7,486.49
Central State Masonry Inc	8,610.00	Mystic Riders	12,497.57
Chisago County Treasurer	8,420.64	Schneider Geospatial, LLC	10,140.00
Commissioner Of Finance	10,930.50	Summit Food Service, LLC.	5,232.02
East Central Energy	15,425.96	Thomson Reuters-West	6,471.95
Erickson Engineering Co Llc	15,291.00	TrailSource, LLC	21,781.00
		Total Claims & Warrants	\$168,589.05

Motion carried unanimously.

00o Mark Jensen, Fiscal Supervisor, presented the agency’s monthly financial report to the Board.

20/05-31 Motion by Morris, seconded by Warring, to approve the contract between Isanti County Family Services acting as fiscal host for the Adult Mental Health Initiative with Wellness in the Woods-Imagine Network. Motion carried unanimously.

20/05-32 Motion by Oslund, seconded by Turnquist, to approve the contracts between Isanti County Family Services and the Braham and Cambridge School Districts for Chemical Health Services. Motion carried unanimously.

O0o The Board was advised that the number of Income Maintenance cases as shown by the MAXIS system as of April 30, 2020, was 2,196.

20/05-33 On motion by Mike Warring and seconded by Terry Turnquist: 1) Approval was given for all public assistance and social service actions, public assistance and social service expenditures, and social welfare expenditures as listed on the agenda of this meeting and as detailed in supporting documents maintained in the Family Services Department and 2) Payment of the following Family Services Department claims for Public Assistance, Administration, and Social Services was approved:

Anoka Metro RTC	\$43,276.00	Kanabec Co. Family Svcs	\$46,789.00
Aurora Plains Academy	\$12,016.84	Mille Lacs Acady- Ship & Safari	\$12,495.17
Canvas Health	\$50,006.79	Personable, Inc	\$7,935.00
Central MN Housing Partnership	\$12,499.94	Resource Training & Solutions	\$12,732.59
Dept of Human Services	\$82,824.90	RISE Incorporated	\$38,373.25
Hearth Connection	\$272,213.75	Therapeutic Services Agency	\$7,221.65
Isanti County Attorney	\$8,257.50	Village Ranch	\$11,475.93
Isanti County Auditor-Treasurer	\$26,976.00	Auditors	\$274,781.59
Isanti County Family Svcs	\$5,558.34	Total Family Services Vouchers	\$925,434.24

Motion carried unanimously.

20/05-34 Motion by Turnquist, seconded by Oslund, to accept and approve to carry out the 2019 Urban Area Security Initiative Grant as per grant guidance. Motion carried unanimously.

O0o Karen Long, County Recorder, presented the contract with ARCA Search to index land and vital records from 1841 to 1950 to the Board.

20/05-35 Motion by Turnquist, seconded by Oslund, to approve the reimbursement to Wyanett Township for the Town Cleanup Day in the amount of \$500.00; further said funds to come from SCORE. Motion carried unanimously.

#### PLANNING COMMISSION ACTIONS

20/05-36 Motion by Oslund, seconded by Morris, to approve the request of Stephen & Patricia Johnson, 28992 Flamingo Street NW, Isanti, MN 55040, to present a resubmittal of a preliminary plat of Rolling Acres. Legal description is Part of the SE ¼ of the NE ¼ lying south of the North 165 feet of Section 27, Township 35, Range 24, Bradford Township. Motion carried unanimously.

20/05-37 Motion by Warring, seconded by Oslund, to deny the request of Tony & Kate Becker, 33262 Palm Street NW, Cambridge, MN 55008, to amend their Conditional Use Permit dated April 18, 2018, for Rural Tourism to operate an event center for weddings, social gatherings, nonprofit events, educational seminars, corporate trainings and business meetings etc. to increase Sunday events to every other Sunday with a maximum of 26 times per year with the exception of the events currently scheduled

for the years 2020-2021 which are excluded from the every other Sunday requirement although they do count within the total number of Sunday events allowed per year with the following condition: 1. When there is more than 230 guests on site and no alcohol is being served a shuttle service will be provided. Findings: 1. It is determined that the request is premature due to the business only having been opened since September 2019. 2. The Isanti County Zoning Department has received four documented complaints against this Conditional Use Permit in regards to noise, inadequate parking, shuttle/bus services, and garage doors being left opened during events. 3. The Conditional Use Permit is scheduled to be reviewed in April 2021, giving the owner adequate time to address and remedy the above listed issues of concern. At which time, should the issues be resolved, the owner can apply for an amendment to the Conditional Use Permit. Aye: Anderson, Warring, Oslund, and Turnquist; Nay: Morris. Motion carries.

20/05-38 Motion by Oslund, seconded by Warring, to approve the recommendation of the Planning Commission to keep the current language of the Conditional Use Permit of Tony & Kate Becker, 33262 Palm Street NW, Cambridge, MN 55008, dated April 18, 2018, for Rural Tourism to operate an event center for weddings, social gatherings, nonprofit events, educational seminars, corporate trainings and business meetings etc. in regards to the existing Sunday hours, which will remain 8:00 a.m. to 9:00 p.m. Motion carried unanimously.

20/05-39 Motion by Warring, seconded by Oslund, to approve the request of Tony & Kate Becker, 33262 Palm Street NW, Cambridge, MN 55008, to amend their Conditional Use Permit dated April 18, 2018, for Rural Tourism to operate an event center for weddings, social gatherings, nonprofit events, educational seminars, corporate trainings and business meetings etc. to clarify the Holiday hours for Memorial Day and Labor Day to be the hours of operation of the day of the week it falls on; the hours for New Year's Eve to be as identified in the permit; and the Fourth of July hours to be 8:00 a.m. to 11:00 p.m. with the music ending by 10:00 p.m.,: Motion carried unanimously.

20/05-40 Motion by Morris, seconded by Turnquist, to approve the request of Joyce Lilleboe, 4540 261<sup>st</sup> Avenue NW, Isanti, MN 55040, for an interim use permit for a second dwelling, temporary in nature, occupied by a person that is elderly dependent or disabled member of the family of the persons occupying the principle dwelling on the premises. Legal description is Lot 1 Block 1 Blumer Lilleboe Estates of Section 18, Township 34, Range 24, Stanford Township with the following conditions: 1. The temporary manufactured home must be located on at least five acres. 2. The manufactured home will be occupied by Joyce Lilleboe. 3. This Interim Use Permit will cease once Joyce Lilleboe no longer needs care and/or moves off the property. 4. Must comply with all Federal, State and Local permits/ordinances/codes. 5. The temporary manufactured home must meet sanitation requirements of the Minnesota Pollution Control Agency Chapter 7080, 7081 and 7082. 6. An annual letter from a medical doctor must be submitted to the Isanti County Zoning Office indicating that Ms. Lilleboe is still in need of caregiving. 7. The temporary manufactured home must be removed within 6 months of Ms. Lilleboe no longer needing care and/or moves off the property. Findings: 1. This manufactured home has been present on the property for over 20 years so the interim use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purpose already permitted, nor substantially diminish and impair property values within the immediate vicinity. 2. There will be no changes to the property so the establishment of the interim use will not impede the normal and orderly development and improvement of surrounding vacant property for uses predominant in the area. 3. The manufactured home is currently on the property so the adequate utilities, access roads, drainage and other necessary facilities have been or are being provided. 4. There are no signs or lighting so that adequate measures have been or will be taken to prevent or control offensive odors, fumes, dust, noise and vibration so that one of these will constitute a nuisance, and to control lighted signs and other lights in such a manner that no disturbance to neighboring properties will result. Motion carried unanimously.

20/05-41 Motion by Morris, seconded by Turnquist, to direct the Planning Commission to look at options for an ordinance for interim use permit for a second dwelling that is temporary in nature. Motion carried unanimously.

20/05-42 Motion by Turnquist, seconded by Morris, to approve the request of Chris Gagnon, 29905 Highway 65, Isanti, MN 55040, and Franklin Outdoor Advertising, PO Box 188, Clearwater, MN 55320, for a conditional use permit for a billboard. Legal description is the W ½ of the SW ¼ of the NE ¼ of Section 20, Township 35, Range 23, Isanti Township, with the following conditions: 1. This is for a 14' x 48' single pole billboard. 2. Maximum height must not exceed 45' above average grade. 3. Must have MNDOT approval. 4. Must obtain all necessary building permits. 5. Lighting must be directed away from traffic and neighboring properties. 6. Must meet applicable setbacks. Findings: 1. This parcel is located off State Highway 65 in the Business District that is a permitted use in this district so the conditional use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purpose already permitted, nor substantially diminish and impair property values within the immediate vicinity. 2. This use is consistent being located in the Business District so the establishment of the conditional use will not impede the normal and orderly development and improvement of surrounding vacant property for uses predominant in the area. 3. The lighting will be directed at the sign only so that adequate measures have been or will be taken to prevent or control offensive odors, fumes, dust, noise and vibration so that none of these will constitute a nuisance, and to control lighted signs and other lights in such a manner that no disturbance to neighboring properties will result. Motion carried unanimously.

20/05-43 Motion by Turnquist, seconded by Oslund, to set a Public Hearing to amend the Isanti County Zoning Ordinance Section 4, Rules and Definitions, Subdivision 2 Definitions, Limited Rural Business, at 9:30 a.m. on Wednesday, June 17, 2020, in the Board Room of the Isanti County Government Center at 555 18<sup>th</sup> Avenue SW, Cambridge, MN 55008. Motion carried unanimously.

20/05-44 Motion by Morris, seconded by Oslund, to approve the following resolution: ACCEPTANCE OF DONATIONS. WHEREAS, is it the policy of Isanti County that gifts and donations to the County shall be accepted by the Board of Commissioners; WHEREAS, various departments and programs within Isanti County have received gifts and donations during the month of April 2020 as follows: Zoning Department for Conservation Day: Athens Township - \$500.00, and Springvale Township - \$400.00; Sheriff Department for K9 Program: Anonymous - \$5.00; Sheriff Department for Safety & Rescue Program: Bradford Township - \$1,250.00; and Public Health Department for WIC Program: Grams, Cheryl - \$50.00. NOW THEREFORE BE IT RESOLVED, that the Isanti County Board of Commissioners hereby formally accepts these gifts and donations. Motion carried unanimously.

20/05-45 Motion by Oslund, seconded by Warring, to approve the following Liquor License Renewals: Liquor Licenses: J & J Inc. of Stanchfield – DBA Outback Saloon & Grill – On Sale and Sunday; Shannrod Inc. – DBA hi-Way Inn of 95 – On Sale and Sunday; Bradford Roadhouse LLC – DBA Bradford Roadhouse – On Sale and Sunday; Jumpin Jacks LLC – DBA Jumpin Jacks – On Sale, Off Sale, and Sunday; and Sunrise on Englund Shores LLC – On Sale, Off Sale and Sunday. Wine Licenses: Rodney D Knowles – DBA Brass Rail – On Sale. 3.2 Malt Liquor Licenses: Rodney D Knowles – DBA Brass Rail – On Sale; and Grandy Nine Golf and Camp LLC – DBA Grandy Nine Golf and Camp – On Sale. Motion carried unanimously.

20/05-46 Motion by Turnquist, seconded by Morris, to approve the temporary intoxicating liquor license for the Cambridge-Isanti Area Softball Association for a softball tournament on June 12-14, 2020, contingent on approval from the County Sheriff and County Attorney's Offices. Motion carried unanimously.

20/05-47 Motion by Turnquist, seconded by Morris, to adjourn (11:18 a.m.). Motion carried unanimously.

Julia Lines, County Administrator

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Greg Anderson, County Board Chairperson

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By: Halee Turner, Administrative Assistant II