

PARKS & RECREATION COMMISSION MINUTES – July 23rd, 2019 - 5:00 P.M.
ISANTI COUNTY GOV. BUILDING – UPSTAIRS TRAINING ROOM
555 18th Ave SW, Cambridge, MN 55008

Voting Members Present: Bill Carlson, Dave Ringstad, Dave Oslund, Wayne Anderson, Barb Kilpatrick,
Luke Merrill, Carol Urness, Susan Blom, Lee Kingsbury, Kathy Szczech

Members Absent: Richard Reichle

Staff Present: Barry Wendorf

- A.** The meeting was called to order at 5:00 p.m. by Chair Bill Carlson.
Oslund motioned, Ringstad seconded to approve the meeting agenda. **Motion carried.**
- B.** Minutes – Merrill motioned, Urness seconded, to approve meeting minutes of June 25th, 2019. **Motion carried.**
- C.** Budget Report – Ringstad motioned, Merrill seconded to approve the June Budget Report. **Motion carried.**
- D.** Bills and Invoices – Ringstad motioned, Oslund seconded to pay 35 bills totaling \$38,444.53 for the month of July. **Motion carried.**
- E.** Director's Report
1. 2019 Programs / Events – The Parks Director had a booth at the County Fair contacting visitors regarding events and the Anderson Park MP Update. \$500 in donations have been received for the Medallion Hunt on August 5th. Disc Golf tournament is scheduled for August 24th and 25th. Continue planning for Fall Festival.
 2. Anderson Park Development – The development grant has been completed. Submitted reimbursement request to the DNR. They are withholding 10% of the request until ADA requirements are met, including a 60" access to the play area, a less than 1/2" rise at each boardwalk entrance, installation of handicapped parking signs, and an ADA accessible viewing scope.
 3. Hanon Property – The house was filled in and the well has been sealed.
 4. Braham Community Engagement – Parks Director gave presentation about park locations and activities to the group.
 5. Invasive Species Contracts – Working through Zoning Office on grant for Leafy Spurge and Loosestrife management.
 6. Park Visitor Numbers were reviewed. If budget allows, it was recommended to purchase three new vehicle counters to be added to additional access points throughout park system.
- F.** Other Business
1. Park Maintenance Positions – Michael Johnson and Duane Dahlstrom were hired as Park Maintenance with a starting date of August 6th.
 2. Anderson Park Master Plan Update – A draft concept plan has been produced based on public input with a final plan expected by the September Park Board Meeting.
 3. 2020 Budget Proposal – The 2020 budget proposal was submitted. Parks Director is scheduled to discuss with County Board on August 5th.
 4. Eagle Scout Project – Parks Director will be working with a potential eagle scout in order to construct a Fitness Challenge Course at Wayside Prairie County Park.
 5. Per Diems.
- G.** Next Meeting Scheduled for **Tuesday, August 27th, 2019 – 5:00 p.m.**
- H.** Ringstad motioned, Oslund seconded to adjourn meeting. **Motion carried.** Meeting adjourned at 5:54 pm.

Submitted by, Barry Wendorf – Isanti County Parks Director