



**Mission:**  
 Working Together to Deliver Quality Services that are Valued by the Community, Today and Tomorrow  
**Vision:**  
 A modern community where all are treated as neighbors

## Regular Meeting of the Isanti County Board of Commissioners

Wednesday, September 18, 2019, at 9:00 a.m.  
 Government Center Board Room

Members Present: Chairperson Mike Warring; Commissioners Greg Anderson, Susan Morris, Terry Turnquist, Dave Oslund  
 Members Absent: None  
 Others Present: K VanHooser, J Edblad, J Benting, C Struss, and T MacMillan; (Reporter: J Kotila, N Olson)

00o Chairperson Warring called the meeting to order and led the assembly in the Pledge of Allegiance.

00o Public Comment Session. There was no Public Comment.

19/09-18 Motion by Morris, seconded by Oslund, to approve the September 18, 2019, County Board Agenda with the following additions: A-7 – Oakview Suites J and K Project; and D-3 – 2020 Lake Improvement District Proposed Levy and Special Assessments. Motion carried unanimously.

19/09-19 Motion by Anderson, seconded by Oslund, to approve the September 4, 2019, County Board Meeting Minutes. Motion carried unanimously.

19/09-20 Motion by Turnquist, seconded by Anderson, to approve the following Personnel Action Items: to ratify the hire of Mercideze VanBruggen, full time Social Worker, effective September 16, 2019; to ratify the hire of Emily James, full time Social Worker, effective September 16, 2019; to ratify the hire of Brad Weber, full time Adult Probation Agent, effective September 17, 2019; to ratify the hire of Wes Pallo, full time Highway Engineer Technician II (Civil), effective September 26, 2019; to approve the promotion of Brett Turbeville, part time Corrections Officer, to full time Deputy Sheriff, effective September 12, 2019; to approve the lateral transfer of Social Worker, Kendra Zurn, from Children’s Services to Aging & Disabilities effective on or about October 1, 2019; and to approve the regular full time status of Cody Brown, Heavy Equipment Mechanic, effective September 19, 2019. Motion carried unanimously.

19/09-21 Motion by Oslund, seconded by Morris, to authorize the approval of the 2020 retiree group insurance health plan. Motion carried unanimously.

19/09-22 Motion by Anderson, seconded by Oslund, to approve a premises permit application to the Isanti County Sportsmen Club to conduct gambling activity at the Sunrise on Englund Shores, located in Bradford Township; Isanti County; further to waive any waiting period. Motion carried unanimously.

19/09-23 Motion by Morris, seconded by Anderson, to approve the following claims and warrants:

AAA Striping Service Corp.	\$88,211.40	Metro. Mech. Contractors	\$59,536.50
Advanced Corr. Healthcare	\$27,888.57	MN Paving & Materials	\$57,688.88
Boyer Trucks	\$117,644.00	Morris Electronics	\$7,045.90
Chisago County Treasurer	\$24,574.58	Nac Mechanical	\$6,361.91

Federated Co-ops (Hwy)	\$9,402.59	WaterGuards	\$9,053.50
Holiday Station Stores	\$5,995.32	Ziegler	\$13,912.39
		Total Claims & Warrants	\$427,315.54

Motion carried unanimously.

19/09-24 Motion by Morris, seconded by Oslund, to reject all bids for Oakview Suites J and K remodeling project. Motion carried unanimously.

19/09-25 Motion by Oslund, seconded by Turnquist, to approve the following Utility Permits: Permit No. 19-09-86: Connexus Energy – an overhead powerline on CSAH 19, from TH 65 to 1145’ East; Permit No. 19-09-87: Connexus Energy – and overhead power transformer on CSAH 10, 870’ North of 317<sup>th</sup> Avenue; Permit No. 19-09-88: East Central Energy – an underground power line on CSAH 1, to serve 2416 377<sup>th</sup> Avenue NW; Permit No. 19-09-89: CenterPoint Energy – an underground gas line on CSAH 14, from VanBuren Street to 2110’ South; Permit No. 19-09-90: CenturyLink – an underground communication cable on CSAH 17, from Martin Street to 300’ East; Permit No. 19-09-91: East Central Energy – an overhead powerline on CR 33, 2390’ North of 357<sup>th</sup> Avenue; and Permit No. 19-09-92: City of Isanti – a Water and Sanitary Sewer line on CSAH 5, 750’ East of TH 65. Motion carried unanimously.

00o Mark Jensen, Fiscal Supervisor, presented the agency’s monthly financial report to the Board.

19/09-26 Motion by Anderson, seconded by Oslund, to approve the contract between Family Services and Therapeutic Services Agency for Reflective Supervision. Motion carried unanimously.

19/09-27 Motion by Turnquist, seconded by Oslund, to approve the contract between Family Services and Family Pathways for Supervised Visitation Services. Motion carried. Abstained: Morris.

19/09-28 On motion by Susan Morris and seconded by Dave Oslund: 1) Approval was given for all public assistance and social service actions, public assistance and social service expenditures, and social welfare expenditures as listed on the agenda of this meeting and as detailed in supporting documents maintained in the Family Services Department and 2) Payment of the following Family Services Department claims for Public Assistance, Administration, and Social Services was approved:

Canvas Health	\$47,035.01	Phyxius	\$15,496.00
Department of Human Svcs.	\$11,702.45	Village Ranch Inc.	\$5,832.03
Isanti County Auditor Treasurer	\$26,976.00	US Postal Service (Hasler)	\$6,000.00
Isanti County Family Services	\$5,558.00	Auditors	\$341,217.68
		Total all Family Svcs. Vouchers	\$459,817.17

Motion carried unanimously.

19/09-29 Motion by Turnquist, seconded by Morris, to set the Truth in Taxation Meeting for Tuesday, December 3, 2019, at 6:00 p.m. at the Richard G Hardy Performing Arts Center, 430 8<sup>th</sup> Avenue NW, Cambridge, MN 55008. Motion carried unanimously.

19/09-30 Motion by Morris, seconded by Oslund, to approve the 2020 Preliminary Levy as follows:

**PRELIMINARY 2020 LEVY  
BREAKDOWN BY FUND - AS OF 9/18/2019**

	<b>GROSS LEVY</b>	<b>LESS: COUNTY PROGRAM AID</b>	<b>NET LEVY</b>
General Fund	\$16,844,102	(\$1,814,094)	\$15,030,008
East Central Regional Library	444,838	-	444,838

Total General Fund	17,288,940	(1,814,094)	15,474,846
Road & Bridge Fund	2,189,546	(229,745)	1,959,801
Human Services Fund	5,163,610	(541,806)	4,621,804
G.O. Capital Note Series 2010	-	-	-
G.O. Jail Refunding Series 2012A	386,715	-	386,715
G.O. Cap. Imp. Series 2016A	98,635	-	98,635
G.O. Cap. Imp Refunding, Series 2016B	390,726	-	390,726
G.O. Cap Imp, Series 2017A - CIP Portion	153,353	-	153,353
G.O. Cap Imp, Series 2017A - Capital Equip	139,703	-	139,703
<b>Total</b>	<b>\$25,811,228</b>	<b>(\$2,585,645)</b>	<b>\$23,225,583</b>

Motion carried unanimously.

19/09-31 Motion by Oslund, seconded by Warring, to approve the 2020 Preliminary Budget as follows:

**PRELIMINARY 2020 BUDGET  
SUMMARY BY FUND - AS OF 9/18/2019**

	<b>FUND</b>		<b>COUNTY</b>		
	<b>EXPENSES</b>	<b>REVENUES</b>	<b>BALANCE USED</b>	<b>PROGRAM AID</b>	<b>NET LEVY</b>
General Fund	25,021,448	7,898,072	(165,564)	\$1,814,094	\$15,474,846
Road & Bridge Fund	9,713,816	7,274,270	250,000	229,745	1,959,801
Human Svcs. Fund	14,516,259	9,352,649	-	541,806	4,621,804
Debt Service Fund	1,235,844	-	66,712	-	1,169,132
<b>Total</b>	<b>\$50,487,367</b>	<b>\$24,524,991</b>	<b>\$151,148</b>	<b>\$2,585,645</b>	<b>\$23,225,583</b>

Motion carried unanimously.

19/09-32 Motion by Oslund, seconded by Turnquist, to approve the Lake Improvement District Proposed Levy and Special Assessments for 2020 as follows: Green Lake Improvement District tax levy in the amount of \$37,400.00 on properties within the district; Blue Lake Improvement District for special assessment of \$250.00 per property owner; Fannie Lake Improvement District for special assessment of \$175.00 per property owner; Lake Francis Improvement District for special assessment of \$290.00 per property owner; Long Lake Improvement District for special assessment of \$200.00 per property owner; and Skogman Lake Improvement District for special assessment of \$150.00 per property owner. Motion carried unanimously.

19/09-33 Motion by Anderson, seconded by Oslund, to approve the on-sale, off-sale, and Sunday liquor license for Sunrise on Englund Shores LLC. Motion carried unanimously.

19/09-34 Motion by Morris, seconded by Turnquist, to approve the following resolution: ACCEPTANCE OF DONATIONS TO ISANTI COUNTY. WHEREAS, it is the policy of Isanti County that gifts and donations to the County shall be accepted by the Board of Commissioners; WHEREAS, various departments and programs within Isanti County have received gifts and donations during the month of August 2019 as follows: Sheriff Department for K-9 Program: Radziun, Debra - \$20.00; Sheriff Department for Mounted Patrol Program: Isanti Firefighters Rodeo Association - \$250.00; and Public Health Department for WIC Program: Grams, Cheryl - \$50.00. NOW THEREFORE BE IT RESOLVED,

that the Isanti County Board of Commissioners hereby formally accepts these gifts and donations. Motion carried unanimously.

00o At this time a Public Hearing was held to consider the Fireworks Use and Display Ordinance. Kevin VanHooser, County Administrator, read the following published Public Notice into the record: **NOTICE IS HEREBY GIVEN** that the Isanti County Board of Commissioners has scheduled a public hearing on Wednesday, September 18, 2019, at 9:30 a.m. in the County Board Room of the Isanti County Government Center to consider an ordinance regulating the use and display of fireworks in the unincorporated areas of Isanti County. A full copy of this proposed ordinance can be viewed in the Isanti County Auditor-Treasurer's office or on the Isanti County website at <http://www.co.isanti.mn.us>. All interested parties are encouraged to attend the hearing and provide oral or written comments on the ordinance. An interested party unable to attend the public hearing may submit written comments on the proposed ordinance to the Isanti County Auditor-Treasurer at 555 18<sup>th</sup> Avenue SW, Cambridge, MN 55008 prior to the hearing. Written comment was received. There was no public comment.

19/09-35 Motion by Morris, seconded by Oslund, to close the Public Hearing (9:32 a.m.). Motion carried unanimously.

19/09-36 Motion by Morris, seconded by Oslund, to approve the following ordinance: AN ORDINANCE REGULATING THE USE AND DISPLAY OF FIREWORKS IN THE UNINCORPORATED AREAS OF ISANTI COUNTY. The Isanti County Board of Commissioners ordains as follows: 1. Incorporation of Statutory Requirement: Minnesota Statutes, Chapter 624 relating to the sale, possession, use, and display of fireworks are hereby adopted by reference and made a part of this ordinance as if set forth in full except as hereafter superseded by a more restrictive regulation in this ordinance. 2. Definition of Fireworks: For purposes of this ordinance, fireworks will have the same definition as contained in Minnesota Statute 624.20 or any superseding statute. 3. Duration and Time of Outdoor Displays: An outdoor fireworks display permitted under Minnesota Statutes 624.22 shall not exceed sixty (60) consecutive minutes in duration as measured from the discharge of the first firework. No fireworks may be discharged in the unincorporated areas of Isanti County before 6:00pm or after 11:00pm. An outdoor fireworks display permitted under Minnesota Statutes 624.22 must conclude before 11:00 pm on the date specified in the permit regardless of the start time of the display. 4. Limitations on Number of Permits per Year: Isanti County shall not issue more than one outdoor fireworks display permit under Minnesota Statute 624.22 to any organization or entity in a calendar year without the approval of the Isanti County Board of Commissioners. Isanti County shall not issue more than one outdoor fireworks display permit under Minnesota Statute 624.22 for any parcel of property or address in a calendar year without the approval of the Isanti County Board of Commissioners. 5. Types of Fireworks Allowed in Outdoor Displays: An outdoor fireworks display in the unincorporated areas of Isanti County shall consist exclusively of aerial fireworks or aerial shells. Aerial fireworks are defined as fireworks designed to be launched into the air for display purposes. Aerial shells are defined as a cartridge containing pyrotechnic composition, a burst charge, and an internal time fuse or module propelled into the air from a mortar. The discharge of fireworks designed to explode on the ground or underground shall be prohibited as part of an outdoor fireworks display in the unincorporated areas of Isanti County. 6. Severability: If any part of this ordinance is declared unconstitutional or invalid by a court of competent jurisdiction, such decision shall not affect the validity of this ordinance as a whole or any part thereof other than the part so declared to be unconstitutional or invalid. 7. Violation of Ordinance: The Isanti County Sheriff is authorized to immediately revoke any outdoor fireworks display permit issued under Minnesota Statute 624.22 upon any violation of any part of this ordinance. Once an outdoor fireworks display permit issued under Minnesota Statute 624.22 has been revoked, the permit is no longer valid and the Isanti County

Sheriff may take any action allowed under Minnesota Statute 624.24 or other statute regarding fireworks held without a valid permit. Motion carried unanimously.

19/09-37 Motion by Turnquist, seconded by Anderson, to approve payment to Waste Management in the amount of \$4,200.00 for the month of July, 2019, for materials recycled and marketed; further said funds to come from SCORE. Motion carried unanimously.

#### PLANNING COMMISSION ACTIONS

19/09-38 Motion by Oslund, seconded by Turnquist, to approve the request of Donald D Welch and Debra A Welch, 38738 Baugh Street NW, Princeton, MN 55371, to present a preliminary plat of Welch Acres. Legal description is the E ½ of the NE ¼ of the NW ¼ of Section 30, Township 37, Range 25, Dalbo Township. Motion carried unanimously.

19/09-39 Motion by Anderson, seconded by Oslund, to approve the request of Thomas and Barb Vogtlin, 6942 Crown Circle NW, St. Francis, MN 55070, to present a preliminary plat of Vogtlin Addition. Legal description is the E ½ of the SW ¼ of Section 10, Township 34, Range 25, Standford Township, with the following conditions: 1. A wetland permit must be issued for the location of the driveway for Lot 3 before applying for the final plat. Motion carried unanimously.

19/09-40 Motion by Morris, seconded by Warring, to approve the request of Scott Larowe, 31925 Lakeway Drive NE, Cambridge, MN 55008, to present a preliminary plat of Oak Creek. Legal description is the SE ¼ of the NW ¼ fct. of Section 17, Township 35, Range 22, North Branch Township, with the following conditions: 1. The wetland area and wetland swale must have a drainage and utility easement before applying for the final plat. Motion carried unanimously.

19/09-41 Motion by Oslund, seconded by Turnquist, to approve the request of John Pohl, 7405 County Road 5 NE, North Branch, MN 55056, to present a preliminary plat of John Pohl 2<sup>nd</sup> Addition. Legal description is Outlot A John Pohl Addition of Section 21, Township 35, Range 22 and Pt of the SW 1/4 of the SW ¼ of Section 22, Township 35, Range 22, North Branch Township. Motion carried unanimously.

19/09-42 Motion by Turnquist, seconded by Anderson, to approve the request of Matt Ernhart, 4875 357<sup>th</sup> Avenue NW, Dalbo, MN 55017, for an interim use permit for an automobile or vehicular repair shop. Legal description is Pt. of the SE ¼ of the SE ¼ of Section 12, Township 36, Range 25, Wyanett Township, with the following conditions and findings: 1. The hours of operation will be Monday through Saturday 8:00 a.m. to 5:00 p.m. 2. Mr. Ernhart will be the only employee. 3. Must obtain and maintain all applicable licenses. 4. Must comply with the Minnesota State Building Codes, Minnesota Pollution Control Agency and Environmental Protection Agency regulations. 5. No signage. 6. Must have Class V or better for the parking area with one accessible parking space. 7. No outside storage allowed for the business. 8. The business must be screened and remained screened at all times. 9. No retail Sales. 10. This Interim Use Permit for this automobile or vehicle repair shop will terminate with a change of ownership and/or the business ceases for more than one consecutive year. 11. No on street parking. 12. The repair shop activities shall be conducted within a building or be totally screened by means of berms, fencing, or landscaping so the activity shall not be visible from public roads nor from dwellings that are located on adjacent lots. Screening shall be completed within ninety (90) days from receipt of such notice from the Zoning Administrator. 13. Mr. Ernhart shall maintain his homestead residence on the parcel and shall be restricted from converting the dwelling to a rental property. 14. All lighting must

be retained on site with full cut off fixtures and no glare lighting with zero foot-candles at the property lines. Findings: 1. They must comply with the Minnesota State Building Codes, Minnesota Pollution Control Agency and Environmental Protection Agency regulations so the interim use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purpose already permitted, nor substantially diminish and impair property values within the immediate vicinity. 2. The property is isolated with screening in place so the establishment of the interim use will not impede the normal and orderly development and improvement of surrounding vacant property for uses predominant in the area. 3. The drainage will be addressed during the building permit process so that utilities, access road, drainage and other necessary facilities have been or are being provided. 4. No off street parking allowed, a parking lot will be provided with one accessible parking space so that adequate measures have been or will be taken to provide sufficient off-street parking and loading space to serve the proposed use. 5. The lighting for this business will be retained on site with full cut off fixtures and no glare lighting with zero foot-candles at the property lines so that adequate measures have been or will be taken to prevent or control offensive odors, fumes, dust, noise and vibration so that none of these will constitute a nuisance, and to control lighted signs and other lights in such a manner that no disturbance to neighboring properties will result. Motion carried unanimously.

19/09-43 Motion by Anderson, seconded by Morris, to approve the request of Dean Foerster, 3845 Honeysuckle Road, Deephaven, MN 55391, for an interim use permit for a short term rental. Legal description is Lot 1 and the N 45' of Lot 2 Block 1 Bayshores and Lot 20 Englund Shores of Section 33, Township 35, Range 24, Bradford Township, with the following conditions and findings: 1. The dwelling must meet the setbacks within the Zoning District. 2. Not to exceed six people per stay. 3. All occupancy must be in the dwelling. 4. An address sign must be visible from the access road. 5. Will not create an increased demand upon existing services or amenities. 6. No on street parking will be allowed. 7. No more than four parked vehicles on site at one time. 8. All renters must be given a house manual that outlines the property lines that are marked with red tape and reflective device around it. 9. "How to stay neighborly brochure" must be given to all guests. 10. Are screened or able to be screened adequately, or are sufficiently separated from adjacent development or land, to prevent undue negative impact on nearby neighbors. 11. Will not have an appearance that is inconsistent or incompatible with the surrounding area. 12. Will protect public and private property and the natural resources. 13. Noise, fumes, dust, odors, vibration, or light generated as a result of the proposed use will at the property line, be below the volume, frequency, or intensity such that they do not unreasonably interfere with the enjoyment of life, quiet, comfort, or outdoor recreation of an individual of ordinary sensitivity and habits in amounts not inconsistent with Minnesota Statutes. This standard shall not apply to incidental traffic parking, loading, and construction, farming, or maintenance operations. 14. Must obtain and maintain all applicable local, state, federal statutes regulations, licenses and permits. 15. Owner must provide their name and telephone contact information to anyone within a quarter mile of the property with a maximum two hour response time. 16. The septic system must be adequate for the proposed use and have a compliant septic inspection. 17. Impervious surface coverage of lots must not exceed twenty-five (25) percent of the lot area. 18. These conditions apply when using the property as Short Term Rental. 19. No use of the guest cottage for rental purposes. 20. This Interim use Permit for Short Term Rental will terminate with a change of ownership and/or the business ceases for one consecutive year. Findings: 1. The property is screened and limited to six people per rental so that the interim use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purpose already permitted, nor substantially diminish and impair property values within the immediate vicinity. 2. The surrounding area has existing development so that the establishment of the interim use will not impede the normal and orderly development and improvement of surrounding vacant properties for uses predominate in the area. 3. This meets the impervious surface area requirements so

that the adequate utilities, access roads, drainage and other necessary facilities have been or are being provided. 4. The parking will be on site so that adequate measures have been or will be taken to provide sufficient off-street parking and loading space to serve the proposed use. 5. There will be no additional lighting and an address sign will be present on site so that adequate measures have been or will be taken to prevent or control offensive odors, fumes, dust, noise and vibration so that none of these will constitute a nuisance, and to control lighted signs and other lights in such a manner that no disturbance to neighboring properties will result. Motion carried unanimously.

19/09-44 Motion by Morris, seconded by Oslund, to set a Public Hearing for 9:30 a.m. on Wednesday, November 6, 2019, in the County Board Room, Isanti County Government Center, 555 18<sup>th</sup> Avenue SW, Cambridge, MN 55008, to amend the Isanti County Zoning Ordinance regarding feedlots. Motion carried unanimously.

19/09-45 Motion by Morris, seconded by Oslund, to set a Public Hearing for 9:30 a.m. on Wednesday, October 2, 2019, in the County Board Room, Isanti County Government Center, 555 18<sup>th</sup> Avenue SW, Cambridge, MN 55008, to consider amending the subdistrict of two properties located on Long Lake. Motion carried unanimously.

19/09-46 Motion by Oslund, seconded by Morris, to adjourn (10:19 a.m.). Motion carried unanimously.

Kevin VanHooser, County Administrator

---

Mike Warring, County Board Chairperson

---

By: Halee Turner, Administrative Assistant II