



Mission:
Working Together to Deliver Quality Services that are Valued by the Community, Today and Tomorrow
Vision:
A modern community where all are treated as neighbors

Regular Meeting of the Isanti County Board of Commissioners

Wednesday, October 16, 2019, at 9:00 a.m.

Government Center Board Room

Members Present: Chairperson Mike Warring; Commissioners Greg Anderson, Susan Morris, Terry Turnquist, Dave Oslund
Members Absent: None
Others Present: L Giese, J Edblad, P Messer, M Jensen, E Long, C Struss, and T Bergloff;
(Reporter: J Kotila, N Olson)

00o Chairperson Warring called the meeting to order and led the assembly in the Pledge of Allegiance.

00o Public Comment Session. There was no Public Comment.

19/10-27 Motion by Morris, seconded by Anderson, to approve the October 15, 2019, County Board Agenda with the following deletion: A-5 – Review Facilities Committee Recommendation. Motion carried unanimously.

19/10-28 Motion by Turnquist, seconded by Oslund, to approve the October 2, 2019, County Board Meeting Minutes. Motion carried unanimously.

19/10-29 Motion by Oslund, seconded by Anderson, to approve the following Personnel Action Items: to accept the resignation of Sheryl Hammond, part time Security Officer, effective October 22, 2019; and to accept the resignation of Jason VandeKamp, full time Probation Agent, effective November 18, 2019. Motion carried unanimously.

19/10-30 Motion by Morris, seconded by Anderson, to approve the 2019-2020 Isanti County Affirmative Action Plan. Motion carried unanimously.

19/10-31 Motion by Anderson, seconded by Oslund, to approve an application for exempt permit to the Minnesota Barbeque Society to conduct a raffle at the Isanti County Fair Grounds, located in Isanti Township, Isanti County; further to waive any waiting period. Motion carried. Abstained: Morris.

19/10-32 Motion by Turnquist, seconded by Oslund, to approve an application for exempt permit to New Pathways to conduct a raffle at the Erickson Farmstead, located in Athens Township, Isanti County; further to waive any waiting period. Motion carried unanimously.

19/10-33 Motion by Oslund, seconded by Morris, to approve the following Utility Permits: Permit No 19-10-101: Arvig – buried fiber optic cable on CR 50, from existing tower, 400' north of CSAH 8 to CSAH 8; Permit No 19-10-102: Arvig – buried fiber optic cable on CSAH 8, from CR 50 to CSAH 7; Permit No 19-10-103: Arvig – buried fiber optic cable on CSAH 7, from CSAH 8 to the Isanti/Anoka County Line; and Permit No 19-10-104: East Central Energy – buried power cable on CR 57, located 1075' north of 353rd Avenue NW. Motion carried unanimously.

19/10-34 Motion by Oslund, seconded by Warring, to approve the following claims and warrants:

Advanced Corr. Healthcare	\$14,372.69	NeoGov	\$8,125.00
Anoka County Treasury Office	\$23,840.50	Office of MN IT Svcs	\$5,702.04
Deputy Registrar 90	\$7,687.86	Ramage/Barry & Judy	\$12,500.00
Federated Co-Ops (Hwy)	\$9,510.61	Regents of U of M	\$25,638.54
GM St Cloud	\$6,437.77	RTVision, Inc	\$5,865.00
Hansen Surveying	\$5,412.00	Schneider Geospatial,	\$6,994.60
Nac Mechanical	\$5,516.90	Total Claims & Warrants	\$137,603.51

Motion carried unanimously.

00o Mark Jensen, Fiscal Supervisor, presented the agency's monthly financial report to the Board.

19/10-35 Motion by Morris, seconded by Oslund, to approve the agreement between Isanti County Family Services and TriMin for Computer Support Services. Motion carried unanimously.

00o Penny Messer, Director of Family Services, acknowledged that October 17, 2019, is designated as Financial and Case Aide Day.

19/10-36 Motion by Turnquist, seconded by Morris, to approve the contract between Isanti County Family Services and Canvas Health for Safety Coordinator Services. Motion carried unanimously.

19/10-37 Motion by Oslund, seconded by Warring, to approve the contract between Isanti County Family Services and Therapeutic Services Agency for Screening Team Mental Health Professional Services. Motion carried unanimously.

00o The Board was advised that the number of Income Maintenance cases as shown by the MAXIS system as of September 30, 2019, was 2,212.

19/10-38 On motion by Terry Turnquist and seconded by Greg Anderson: 1) Approval was given for all public assistance and social service actions, public assistance and social service expenditures, and social welfare expenditures as listed on the agenda of this meeting and as detailed in supporting documents maintained in the Family Services Department and 2) Payment of the following Family Services Department claims for Public Assistance, Administration, and Social Services was approved:

Anoka Metro TRC-412/(1)	\$23,173.60	North Homes Child. & Fam Svcs	\$9,026.97
Canvas Health	\$41,423.44	Resource Training & Solutions	\$7,879.92
Dept of Human Svcs	\$25,154.12	Rise Incorporated	\$34,290.00
I.C. Auditor Treasurer	\$26,976.00	Therapeutic Svcs	\$7,387.00
Isanti County Family Svcs	\$5,558.00	Village Ranch	\$12,596.40
Kanabec Co Family Svcs	\$49,095.69	Woodland Hills-Res Treat. Corr	\$16,131.00
Lighthouse Child & Fam Svcs	\$13,148.10	Total all Family Svcs Vouchers	\$271,840.24

Motion carried unanimously.

19/10-39 Motion by Morris, seconded by Oslund, to approve opting out of the existing contract with Avenu for our CAMA product. Motion carried unanimously.

19/10-40 Motion by Turnquist, seconded by Anderson, to approve the following resolution: ACCEPTANCE OF DONATIONS TO ISANTI COUNTY. WHEREAS, it is the policy of Isanti County that gifts and donations to the County shall be accepted by the Board of Commissioners; WHEREAS, various departments and programs within Isanti County have received gifts and donations during the month of September 2019 as follows: County Administrator Department for Employee Wellness: Minnesota Employee Resource Service Company – (2) Trail of Terror tickets; Veteran Services Department for

Veterans Transportation: VFW Rum River Post 2735 - \$150.00; and Public Health Department for WIC Program: Grams, Cheryl - \$50.00. Motion carried unanimously.

19/10-41 Motion by Oslund, seconded by Morris, to approve the following resolution: RESOLUTION CERTIFYING A SPECIAL ASSESSMENT ON PARCEL 16.146.0010 FOR TAXES PAYABLE IN 2020. WHEREAS, the Isanti County Board of Commissioners approved an agreement with the Saint Paul Port Authority (the "SPPA") on November 7, 2018 designating the SPPA to implement and administer the Property Assessed Clean Energy ("PACE") improvement financing on behalf of the County, and providing for the imposition of special assessments pursuant to Minnesota Statutes Section 216C.435 and 216C.436 and Chapter 429 and as needed in connection with that program; and WHEREAS, the Isanti County Board of Commissioners adopted a resolution on February 20, 2019 to extend a special assessment plus interest on parcel 16.146.0010 in the total amount of \$789,668 over a 20 year term beginning in 2020 with an interest rate not to exceed 7.50% as part of the PACE program; and WHEREAS, the final interest rate and amortization schedule for the special assessment were not available when the February 20, 2019 resolution was adopted; and WHEREAS, the final interest rate of 7.23% and amortization schedule for the special assessment have now been provided by Saint Paul Port Authority; and WHEREAS, the amortization schedule requires an annual assessment amount of \$75,586 beginning in 2020; NOW, THEREFORE BE IT RESOLVED, the Isanti County Board of Commissioners hereby certifies a special assessment in the amount of \$75,586 on parcel 16.146.0010 (409 Main Street East, Isanti, MN 55040) owned by Isanti Hotel Partners LLC to be placed on the property tax lists of the county for taxes payable in 2020. Motion carried unanimously.

00o Chad Struss, Auditor-Treasurer, reviewed the tax-forfeited land sale that was held on Friday, October 4, 2019.

19/10-42 Motion by Turnquist, seconded by Oslund, to approve payment to Waste Management in the amount of \$4,200.00 for the month of September, 2019, for materials recycled and marketed; further said funds to come from SCORE. Motion carried unanimously.

19/10-43 Motion by Turnquist, seconded by Oslund, to approve the Solid Waste Collection and Transportation License for Jim's Mille Lacs Disposal. Motion carried unanimously.

PLANNING COMMISSION ACTIONS

19/10-44 Motion by Oslund, seconded by Morris, to approve the request of John Hass, 3724 305th Avenue NW, Isanti, MN 55040, to present a preliminary plat of Xenia Addition. Legal description is the E ½ of the W ½ of the SW ¼ of Section 17, Township 35, Range 24, Bradford Township, with the following conditions: 1. County Ditch No. 10 needs to be indicated on the plat with a 30' drainage easement on both sides of County Ditch No. 10 and must be recorded on the final plat. 2. Approval from Bradford Township for this plat and for access on Lot 2 and Lot 3. Motion carried unanimously.

19/10-45 Motion by Anderson, seconded by Turnquist, to approve the request of Larry Mariette, 30151 Feldspar Street NW, Princeton, MN 55371, to present a preliminary plat of Feldspar Addition. Legal description is the N ½ of the NE ¼ fct. of Section 22, Township 35, Range 25, Spencer Brook Township, with the following conditions: 1. County Ditch No. 9 must have a 30 drainage easement on both sides and must be recorded on the final plat. 2. An easement for Lots 3 and 4 for a shared access must be recorded prior to recording of the final plat. Motion carried unanimously.

19/10-46 Motion by Morris, seconded by Oslund, to approve the request of Thomas and Samantha Goetze, Tony and Kristina Streng, 10523 Pierce Street NE, Blaine, MN 55434, (Property Address: 33163 Helium Street NW, Cambridge, MN 55008), for an interim use permit for a short term rental. Legal

description is Lot 7 Block 1 Buckhorn Resort Addition of Section 35, Township 36, Range 25, Wyanett Township, with the following conditions and findings: 1. The dwelling must meet the setbacks within the Shoreland District. 2. Capacity not to exceed ten people per stay. 3. All occupancy must be in the dwelling. 4. An address sign must be visible from the access road. 5. This short term rental must not create an increased demand upon existing services or amenities. 6. No on street parking is allowed. 7. No more than six vehicles on site at one time. 8. All renters must be given a house manual that outlines the property lines which are marked with red tape and a reflective device around it. 9. "How to stay neighborly brochure" must be given to all guests. 10. Are screened or able to be screened adequately, or are sufficiently separated from adjacent development or land, to prevent undue negative impact on nearby neighbors. 11. Must not have an appearance that is inconsistent or incompatible with the surrounding area. 12. Must protect public and private property and the natural resources. 13. Noise, fumes, dust, odors, vibration, or light generated as a result of the proposed use will at the property line, be below the volume, frequency, or intensity such that they do not unreasonably interfere with the enjoyment of life, quiet, comfort, or outdoor recreation of an individual of ordinary sensitivity and habits in amounts not inconsistent with Minnesota Statutes. This standard shall not apply to incidental traffic parking, loading, and construction, farming, or maintenance operations. 14. Must obtain and maintain an applicable local, state, and federal statutes, regulations, licenses and permits. 15. Owner must provide their name and telephone contact information to anyone within a quarter mile of the property with a maximum two hour response time. 16. The septic system must be adequate for the proposed use and have a compliance septic inspection done. 17. Impervious surface coverage must not exceed twenty-five (25) percent of the lot area, this lot currently is at 18 percent impervious surface coverage. 18. These condition apply when using the property as a Short Term Rental. 19. The 2019 septic compliance report must be submitted to the Isanti County Zoning Office indicating a compliant septic and would be compliant for this proposed use as a short term rental with a capacity of up to ten people per stay. 20. This Interim Use Permit for a short term rental will terminate once Thomas and Samantha Goetz no longer owns on the property and/or the business ceases for one consecutive year. Findings: 1. The property is screened by natural tree coverage along the south property line and a fence along the north property line and they will provide a "How to be friendly brochure so that the interim use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purpose already permitted, nor substantially diminish and impair property values within the immediate vicinity. 2. The surrounding area is developed so the establishment of the interim use will not impede the normal and orderly development and improvement of surrounding vacant property for uses predominant in the area. 3. The septic system is in compliance, the electricity and phone service already exist so that adequate utilities, access road, drainage and other necessary facilities have been provided. 4. Six parking spaces are available with two more parking spaces in the garage are available for the property so that adequate measures have been or will be taken to provide sufficient off street parking and loading space to serve the proposed use. 5. Lighting on the house faces the walkway to the garage and is not directed towards traffic and/or neighboring properties so that adequate measures have been or will be taken to prevent or control offensive odors, fumes, dust, noise and vibration so that none of these will constitute a nuisance, and to control lighted signs and other lights in such a manner that no disturbance to neighboring properties will result. Motion carried unanimously.

19/10-47 Motion by Anderson, seconded by Morris, to approve the request of Joan Schafer, 6561 401st Avenue NW, Dalbo, MN 55017, for an interim use permit for an extended home occupation for a coffee roasting business. Legal description is Pt. SE ¼ of the NE ¼ of Section 15, Township 37, Range 25, Dalbo Township, with the following conditions and findings: 1. The hours of operation will be Monday through Friday 10:00 am to 2:00 pm. 2. Mrs. Schafer will be the principal operator of this business. 3. There will be no employees. 4. Must obtain and maintain all applicable licenses. 5. Must comply with the Minnesota State Building Codes and the Minnesota Department of Health regulations. 6. No signage on site. 7. No outside storage allowed for the business. 8. This Interim Use Permit is for a coffee roasting business conducted within an accessory structure and will terminate once Joan Schafer no longer owns/lives on the property and/or the business ceases for one consecutive year. 9. No on street parking. 10. Mrs.

Schafer shall maintain homestead status on the parcel and shall be restricted from converting the dwelling to a rental property. 11. There will be no customers on site. 12. The only traffic generated onsite for this business will be one delivery coming to the property every three weeks. 13. The waste generated from the product will be composted on site. Findings: 1. This is an agriculture related business that meets the goal of the Isanti County Comprehensive Plan so the interim use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purpose already permitted, nor substantially diminish and impair property values within the immediate vicinity. 2. There will be no impact to the neighbors so the establishment of the interim use will not impede the normal and orderly development and improvement of surrounding vacant property uses predominant in the area. 3. There are no facilities needed so that adequate utilities, access roads, drainage and other necessary facilities have been or are being provided. 4. There are no on site customers and minimal deliveries so that adequate measures have been or will be taken to provide sufficient off street parking and loading space to serve the proposed use. 5. There is no signage on the property and solar lighting is being used to that adequate measures have been or will be taken to prevent or control offensive odors, fumes, dust, noise and vibration so that none of these will constitute a nuisance, and to control lighted signed and other lights in such a manner that no disturbance to neighboring properties as well. Motion carried unanimously.

10/19-48 Motion by Oslund, seconded by Morris, to adjourn (9:58 a.m.). Motion carried unanimously.

Lindsey Giese, Interim County Administrator

Mike Warring, County Board Chairperson

By: Halee Turner, Administrative Assistant II