

**ISANTI COUNTY
FEE SCHEDULE
AS OF JANUARY 1, 2020**

NOTE: All fees and related information are subject to change without notice. Certain fees are established by state statute and provided in this schedule for informational purposes only. Requests for data may incur additional fees pursuant to the Minnesota Government Data Practices Act.

FEE DESCRIPTION	AMOUNT	NOTES/OTHER INFORMATION
ADMINISTRATOR		
Photocopies	\$0.25	Per page
Fax	\$1.00	Per page
GIS		
Beacon Subscription:		
Daily	\$10.00	
Monthly	\$35.00	
Yearly	\$300.00	
Paper Copy of Maps with Aerial Imagery:		
8½ x 11 Size	\$1.00	No charge to property owner or government
11 x 17 Size	\$8.00	No charge to property owner or government
Digital Aerial Imagery:		
Entire County	\$2,000.00	Base Price for Year Flown. Each year after flown, price shall drop \$200*
Mailing Lists	\$25.00	
ATTORNEY		
Photocopies	\$0.25	Per page
CD	\$10.00	
DVD	\$10.00	
AUDITOR -TREASURER		
General Fees:		
Photocopies:		
Letter Size	\$0.25	Each
Legal Size	\$0.25	Each
Ledger Size	\$1.00	Each
Faxes	\$1.00	Per page
Election Administration Fee	\$100.00	Spring township elections only
Electronic Reports	\$15.00	
Mailing Labels	\$2.00	Per page; \$15.00 minimum
Notary Fee	\$1.00	Per document notarized
NSF Check Charge	\$30.00	
Staff Time	\$25.00 to \$40.00	Per hour; rate varies depending on nature of task and staff level required to complete task.
Licenses/Permits/Passport Fees:		
Auctioneer License	\$20.00	
Fireworks Permit	\$50.00	
3.2 Malt Liquor License:		
Off Sale	\$75.00	
On Sale	\$75.00	
Temporary	\$20.00	Valid for one to three days
Late Fee – Application and Payment	\$20.00	
Liquor License:		

Off Sale	\$500.00	
On Sale	\$2,000.00	
Sunday Liquor	\$200.00	
Wine	\$200.00	
Temporary	\$75.00	
Consumption & Display Permit (Bottle Club)	\$100.00	
Microdistillery On Sale Cocktail Room	\$300.00	
Microdistillery Off Sale	\$200.00	
Late Fee – Application and Payment	\$50.00	
Passport Photo	\$16.00	Includes Minnesota sales tax
Precious Metal License	\$50.00	
Transient Merchant License	\$150.00	
Financial Data Fees:		
Auditor Certificate – Bond	\$175.00	
Auditor Verification	\$75.00	
Comprehensive Annual Financial Report	\$20.00	Per hard copy; no charge for electronic copy
Property Tax/Land Records Fees:		
Confession of Judgment	\$100.00	
Delinquent Administrative Fee	\$30.00	
Delinquent Tax List – Monthly PDF	\$15.00	
Escrow Accounts (Electronic):		
Full File	\$75.00	
Payment File	\$0.20	Per parcel
Forfeited Tax Repurchase Fee	\$100.00	
Forfeited Tax Auditor Fee	\$0.50	
Special Assessment Fee:		
Initial Year	\$5.00	Per parcel
Each Additional Year	\$1.00	Per parcel
Special Assessment Search	\$5.00	Per parcel
TIF District Setup Fee	\$200.00	
TIF District Administrative Fee (Annual)	\$5.00	Per parcel
EMERGENCY MANAGEMENT		
ID Badge	\$10.00	
FAMILY SERVICES		
Photocopies	\$0.25	Per side
Faxes	\$0.25	Per page
Adoption Fees – Background Check	\$45.00	
Adult Foster Care License:		
Initial License for Corporate Homes	\$500.00	
Re-Licensure for Corporate Homes	\$500.00	
Initial License for Community Residential Setting	\$500.00	
Re-Licensure for Community Residential Setting	\$500.00	
Fire Marshal Inspection Fee for all foster care homes and daycare where applicable	\$50.00	Cashier's Check or Money Order
Licensed Child Care	\$50.00	Home visit; one year license
Child Care Orientation Binder	\$45.00	
Re-Licensed Child Care	\$100.00	Home visit; two year license
Administrative Probate Costs	Variable	Based on reimbursed costs; contact department at 763-689-1711 for amounts
Detox Fees	Variable	Based on poverty guidelines; contact department at 763-689-1711 for amounts
Child Out-of-Home Placements	Variable	All income attributable to child plus parental fees based on State Fee Schedule and approved by the County Board.

Income Withholding Only Services Type Cases	\$15.00	Per month
Social Welfare Rep Payee Fees	\$44.00	
HIGHWAY		
Driveway Permit	\$200.00	
MAINTENANCE		
Cleaning of Office Space Leased from County	\$25.00	Per hour
PARKS		
Picnic Shelter Reservation	\$50.00	Per 4 hour period
PROBATION		
Photocopies	\$.25	Per page
CORRECTIONAL FEES		
Adult Msd/Gross Msd Supervision	\$165.00	Per year (\$13.75 per month)
Adult Stay of Adjudication	\$100.00	Per year
Adult Conditional Release Supervision	\$165.00	Per year (\$13.75 a month)
Adult Gross Misdemeanor Transfer In	\$50.00	Per year
Adult Gross Misdemeanor Transfer In – Subsequent Years	\$165.00	Per year
Adult Gross Misdemeanor Transfer Out	\$75.00	If more than three months of supervision
Juvenile Diversion Supervision	\$25.00	
Juvenile Supervision	\$40.00	
MONITORING PROGRAM		
Adult REAM/HEM/GPS Monitoring	\$15.00	Per day
Adult REAM/HEM/GPS Monitoring Grant Eligible	\$7.50	Per day
Upfront Costs	\$210.00	Per two weeks
Upfront Costs Grant Eligible	\$105.00	Per two weeks
Juvenile HEM Hook-up	\$25.00	
ASSESSMENTS AND SCREENINGS		
Bail Evaluation	\$30.00	Per bail completed
Urinalysis - Pretrial/ Probation	\$15.00	Adult positive/negative test
Urinalysis - Pretrial/ Probation	\$15.00	Juvenile Positive Test
Urinalysis - Pretrial/ Probation	\$30.00	Confirmation If Offender Denies
PROGRAMS		
Adult COG Program	\$150.00	Plus \$25.00 to reschedule
Juvenile COG Program	\$75.00	Plus \$25.00 to reschedule
Juvenile Positive Change Program	\$25.00	Plus \$10.00 to reschedule
Juvenile Diversion Payable – 1 st Offense	\$25.00	
Juvenile Diversion Payable – 2 nd Offense	\$50.00	
Juvenile Diversion Payable – 3 rd Offense	\$75.00	
NOTE: All offenders who can show proof that they cannot pay because they are receiving assistance through a county, state, or federal assistance program will be screened by probation based on their ability to pay. If fees cannot be paid, appropriate fees can be worked off through community work service. Unpaid fees that are not waived or worked off by way of Community Work Service will be sent to Revenue Recapture.		
PUBLIC HEALTH		
Car Seat Training:		
General Public, MA	Variable	Per client; bill health plans only
General Public, Non-MA	\$15.00	Suggested donation; by appointment only
Immunizations:		
MA Clients	\$17.50	Health plan will be billed
Clients Without Insurance Coverage	\$10.00	Per shot; suggested donation
Tobacco License – Annual Renewal	\$150.00	Per establishment; non-prorated and non-transferable
Developmental Screening Fee	Variable	See sliding fee scale at end of this document

Dental Varnish Fee	Variable	See sliding fee scale at end of this document
Child and Teen Clinic Fee	Variable	See sliding fee scale at end of this document
Water Test Kits	Variable	See sliding fee scale at end of this document
RECORDER		
Copies of Documents	\$1.00	Per page
Mailing of Documents	\$5.00	Minimum charge; plus \$2.00 postage payable in advance
Emailing of Documents	\$15.00	
Reduced size copy of plats	\$5.00	Per sheet
LandShark Usage:		
Initial Setup	\$50.00	
Monthly Fee	\$50.00	Per month; plus \$0.25 per image viewed
State or Federal Tax Lien Search	\$20.00	
Vital Statistics:		
Ordination/Credential Filing	\$20.00	
Reissue Marriage License & Certificate	\$20.00	
Marriage License – Consent for Minor to Marry	\$20.00	
Marriage License – Amendment to Application for License	\$20.00	
Certified Copy of Notary Commission	\$10.00	
NOTE: Most fees for recording documents are set by state statute and not included above. Please see the department's section of the website or contact the department at 763-689-1191 for these statutory recording charges.		
SHERIFF		
Jail		
Booking	\$20.00	
Fingerprinting	\$20.00	
Huber	\$20.00	Per day
Preliminary Breath Screening Test	\$6.00	
Prisoner Boarding – Out of County	\$60.00	Per inmate; per day
Nurse/Doctor Visit	\$10.00	
Administrative Fee for Medication	\$10.00	
Mantoux Testing Fee	\$15.00	
RSI Baseline Urinalysis	\$50.00	
Urinalysis	\$20.00	
Civil Unit		
Basic Service Fee	\$70.00	Per person
Conduct Off Site Sale (Sales held at location other than Sheriff's Office Lobby)	\$90.00	Per Certificate of Sale
Conduct Sale (Sheriff's Office Lobby; Mortgage Foreclosure Sale; Execution Sale; Lien Sale, etc.)	\$70.00	Per Certificate of Sale
Deputy Hourly Rate	\$80.00	Per hour; 3 hour minimum
Eviction Summons (Court date must be 14 days or more out)	\$70.00	Per person
Handling/Prep (Paper service cancelled before file is sent out)	\$35.00	
Notice of Intent to Redeem	\$100.00	
Orders for Harassment	No Charge	
Orders for Protection	No Charge	
Posting of Notices (3 Public Locations)	\$70.00	
Redemption on Real Estate	\$250.00	Cash or money order; no personal checks
Replevin Order (Or other court ordered seizure of property)	\$240.00	Up to 3 hours; Additional deputy charge if time exceeds 3 hours
Storage Fee (Seized and held pursuant to WRIT or Order)	\$100.00	Per month
Writ of Execution (Bank Levy)	\$85.00	Must include separate \$15.00 check made payable to the bank

Writ of Execution (Commission)	5%	Of Amount Collected
Writ of Execution (Demand)	\$85.00	
Writ of Execution (Personal Property) Deposit fee as appropriate for object/location of the Levy including charge for deputy time/hour	\$600.00	Deposit; may vary depending on property being seized
Writ of Execution (Till Levy)	\$200.00	Deposit; Service fees are \$75 for each tap
Writ of Execution (Wage Levy)	\$85.00	Must include separate \$15.00 check made payable to the employer
Writ of Recovery of Premises/Order to Vacate		
1 st -Posting of Writ	\$70.00	
2 nd -Eviction/Lock-out	\$240.00	Per 1 st 3 hours;
	\$80.00	Per each additional hour
<u>Small Claims</u>		
MN – papers must be served 10 days before court date		
<u>Notice of Motion and Motion for Hearing on Contempt</u>		
MN – papers must be served 14 days before court date		
<u>Order to Show Cause MN</u>		
Must be served five days before court date		
NOTE: Service Fees include Mileage		
NOTE: Prepayment of all fees required prior to service		
Gun Permits		
New	\$100.00	
Renewal before expiration	\$75.00	
Renewal within 30 days after expiration	\$85.00	
Replacement/ Personal Data change	\$10.00	
Records Unit		
9-1-1 Voice Audio CD (retention time is 1 year)	\$10.00	
9-1-1 Research Time to create copy	\$25.00	Per hour
9-1-1 Typed Transcripts (\$25.00 pre-payment required)	\$25.00	Per hour
CD (Audio/Photos) & Body Worn Camera Photos (Pre-Payment Required)	\$10.00	Per CD
Digital Squad Video DVD (Pre-payment Required)	20.00	Per DVD
Reports (any report per Chapter 13.03; includes State Accident Reports, non-commercial use)	\$.25	Per page
Query Reports	\$5.00	
Reports for Commercial Use	\$.50	Per page
Clearance Letters	\$5.00	Per person
Background Check	\$5.00	Per person
Jail Summary	\$1.00	Per 10 Pages
Daily Incident Report (email)	\$2.00	Per day
	\$50.00	Per month
Firearm Storage	\$1.00	Per Day Per Firearm
TRANSIT (HEARTLAND EXPRESS)		
Bus Fare:		
Senior Dining Bus	No charge	Suggested donation of \$0.75 each way
In-City Senior Fare	\$0.75	Per one-way ride; 65 years and older
City Fare	\$1.50	Per one-way ride
Corridor Fare	\$2.00	Per one-way ride
Border Zone	\$3.50	Per one-way ride

ZONING		
Variance	\$500.00	
Conditional Use Permit	\$500.00	Plus postage for mailings beyond ¼ mile
Conditional Use Permit – Gravel Pit	\$500.00	
Interim Use Permit	\$375.00	Plus postage for mailings beyond ¼ mile
Amendment	\$500.00	
Rezoning	\$500.00	
Preliminary Plat	\$500.00	
Re-Submittal of Preliminary Plat	\$100.00	
Final Plat	\$100.00	
Final Plat Check Fee	\$300.00	Plus \$30.00 per lot; plus re-check fee of \$150.00 if needed after the second review
Sewage Treatment System Permits:		
Septic Tank or Holding Tank Permit	\$150.00	
Residential Septic System Permit	\$300.00	
Additional Drain Field to an Existing (Compliant) Drain Field	\$150.00	
Large Commercial and Community System	\$500.00	
Performance System	\$250.00	
Performance System – Operating Permit	\$50.00	
Performance System – Annual Operating Renewal Permit	\$10.00	
Septic Repair Permit	\$50.00	
Re-Inspection Fee	\$45.00	After required inspection
Building Permit	Variable	Based on valuation as determined by 1997 Uniform Building Code fee schedule; contact department at 763-689-5165 for specific amount
Plan Review Fee	Variable	65% of building permit fee
New House Park Fee	\$600.00	
Miscellaneous Permit	\$71.00	Furnace, stove, water heater, air conditioner, re-roofing, re-siding, and pool
In Ground Pool	\$169.38	
Zoning Ordinance	\$9.00	
Zoning Maps	\$3.50	
Subdivision Ordinance	\$3.00	
Comprehensive Plan	\$10.00	
Isanti County Plat Manual	\$6.00	
Notary Fee	\$1.00	
Move-In House Inspection Fee – Out of County	\$42.00	Per hour; plus \$0.50 per mile
Demolition Permit – Houses and Commercial	\$100.00	
Agricultural Building Permit Administrative Fee	\$100.00	
Wetland Permits:		
Wetland Agriculture Activity	No Fee	Maintaining existing drainage ditches, drain tile, etc.
Wetland Permit (After-the-Fact)	\$500.00	Effective October 1, 2019
Wetland Permit:		
Less Than One Acre Total Impacted	\$100.00	
More Than One Acre Total Impacted	\$250.00	
Wetland Replacement Plan	\$250.00	
Wetland Banking	\$250.00	
Exemptions/No Loss Determination	\$100.00	
Site Visits	\$42.00	Per hour; minimum one hour
Grading and Filling Permit	\$150.00	
Environmental Assessment Worksheet (EAW) and Environmental Impact Statement (EIS)	Variable	The developer is to pay all costs of preparation and review including hourly rate of staff (with benefits), postage and copies
PUBLIC HEALTH		

DEVELOPMENTAL SCREENING SLIDING FEE SCALE

Client Monthly Income Levels					
Family Size	Poverty	185% of Poverty	200% of Poverty	225% of Poverty	250% of Poverty
1	< \$1,041	\$1,042 - \$1,926	\$1,927 - \$2,082	\$2,083 - \$2,342	\$2,343 - \$2,603
2	< \$1,409	\$1,410 - \$2,607	\$2,608 - \$2,818	\$2,819 - \$3,170	\$3,171 - \$3,523
3	< \$1,778	\$1,779 - \$3,289	\$3,290 - \$3,556	\$3,557 - \$4,001	\$4,002 - \$4,445
4	< \$2,146	\$2,147 - \$3,970	\$3,971 - \$4,292	\$4,293 - \$4,829	\$4,830 - \$5,365
5	< \$2,514	\$2,515 - \$4,651	\$4,652 - \$5,028	\$5,029 - \$5,657	\$5,658 - \$6,285
6	< \$2,883	\$2,884 - \$5,334	\$5,335 - \$5,766	\$5,767 - \$6,487	\$6,488 - \$7,208
7	< \$3,251	\$3,252 - \$6,014	\$6,015 - \$6,502	\$6,503 - \$7,315	\$7,316 - \$8,128
8	< \$3,619	\$3,620 - \$6,695	\$6,696 - \$7,238	\$7,239 - \$8,143	\$8,144 - \$9,048
Client Pays...	\$10.00	\$20.00	\$30.00	\$50.00	\$50.00
Clients with incomes greater than 250% of poverty guidelines will be charged 100% of the fee -- \$50.00					

PUBLIC HEALTH**DENTAL VARNISH SLIDING FEE SCALE**

Client Monthly Income Levels					
Family Size	Poverty	185% of Poverty	200% of Poverty	225% of Poverty	250% of Poverty
1	< \$1,041	\$1,042 - \$1,926	\$1,927 - \$2,082	\$2,083 - \$2,342	\$2,343 - \$2,603
2	< \$1,409	\$1,410 - \$2,607	\$2,608 - \$2,818	\$2,819 - \$3,170	\$3,171 - \$3,523
3	< \$1,778	\$1,779 - \$3,289	\$3,290 - \$3,556	\$3,557 - \$4,001	\$4,002 - \$4,445
4	< \$2,146	\$2,147 - \$3,970	\$3,971 - \$4,292	\$4,293 - \$4,829	\$4,830 - \$5,365
5	< \$2,514	\$2,515 - \$4,651	\$4,652 - \$5,028	\$5,029 - \$5,657	\$5,658 - \$6,285
6	< \$2,883	\$2,884 - \$5,334	\$5,335 - \$5,766	\$5,767 - \$6,487	\$6,488 - \$7,208
7	< \$3,251	\$3,252 - \$6,014	\$6,015 - \$6,502	\$6,503 - \$7,315	\$7,316 - \$8,128
8	< \$3,619	\$3,620 - \$6,695	\$6,696 - \$7,238	\$7,239 - \$8,143	\$8,144 - \$9,048
Client Pays...	\$10.00	\$10.00	\$10.00	\$10.00	\$25.00
Clients with incomes greater than 250% of poverty guidelines will be charged 100% of the fee -- \$25.00					

PUBLIC HEALTH**CHILD & TEEN CLINIC SLIDING FEE SCALE**

Client Monthly Income Levels					
Family Size	Poverty	185% of Poverty	200% of Poverty	225% of Poverty	250% of Poverty
1	< \$1,041	\$1,042 - \$1,926	\$1,927 - \$2,082	\$2,083 - \$2,342	\$2,343 - \$2,603
2	< \$1,409	\$1,410 - \$2,607	\$2,608 - \$2,818	\$2,819 - \$3,170	\$3,171 - \$3,523
3	< \$1,778	\$1,779 - \$3,289	\$3,290 - \$3,556	\$3,557 - \$4,001	\$4,002 - \$4,445
4	< \$2,146	\$2,147 - \$3,970	\$3,971 - \$4,292	\$4,293 - \$4,829	\$4,830 - \$5,365
5	< \$2,514	\$2,515 - \$4,651	\$4,652 - \$5,028	\$5,029 - \$5,657	\$5,658 - \$6,285
6	< \$2,883	\$2,884 - \$5,334	\$5,335 - \$5,766	\$5,767 - \$6,487	\$6,488 - \$7,208
7	< \$3,251	\$3,252 - \$6,014	\$6,015 - \$6,502	\$6,503 - \$7,315	\$7,316 - \$8,128
8	< \$3,619	\$3,620 - \$6,695	\$6,696 - \$7,238	\$7,239 - \$8,143	\$8,144 - \$9,048
Client Pays...	\$10.00	\$20.00	\$50.00	\$115.00	\$170.00
Clients with incomes greater than 250% of poverty guidelines will be charged 100% of the fee -- \$335.00					